

ANNUAL REPORT

2017

**RAYMOND J. HAYDUCKA
CHIEF OF POLICE**

SOUTH BRUNSWICK TOWNSHIP Police Department



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The South Brunswick Township Police Department annual report is comprised to capture our efforts as an agency in serving the 45,664 who call our community home, and the nearly 100,000 who work and travel through our community daily. It is the commitment and dedication of our 84 sworn men and women along with 25 civilian staff that makes the difference on a daily basis. In 2017 the department handled 79,624 calls for assistance.

Our collaborative approach to addressing community issues led us to work with the New Jersey Department of Transportation and the South Brunswick Transportation Advisory Committee to improve traffic congestion on Route 1. The innovative idea allowed motorists to use the roadway shoulder for travel during peak commuting times. Officers enforced the new traffic patterns and commuting times were reduced in half.

Our community engagement efforts expanded this year with new programs addressing special needs residents and an additional School Resource Officer (SRO). The Special Needs Registry came out of our agency identifying nearly 1/3 of all residents reported missing in the Township in 2016 had a special needs such as dementia or autism. The program allows officers to quickly access a photograph and vital information about the missing person. The SRO program expanded to add another Class III officer. The school resource officer program is in its 19th year and represents the long standing commitment to our partnership with our Board of Education and private schools.

Our community is facing the same challenges as the rest of the country in addressing the growing opioid crisis. We have trained and equipped our officers to meet these challenges. In 2017 officers used naloxone 30 times to save lives. We have partnered with SOBA College Recovery to provide families and victims with resources to create long term solutions to the addiction issues.

I am proud of our agency continuing to meet the highest standard in the nation for law enforcement. We hold both national accreditation from the Commission on Accreditation for Law Enforcement Agencies (CALEA) and State accreditation from the New Jersey State Association of Chiefs of Police (NJSACOP). Our department will state at the forefront of emerging training and trends to address quality of life issues and crime in our community.

Raymond J. Hayducka
Chief of Police



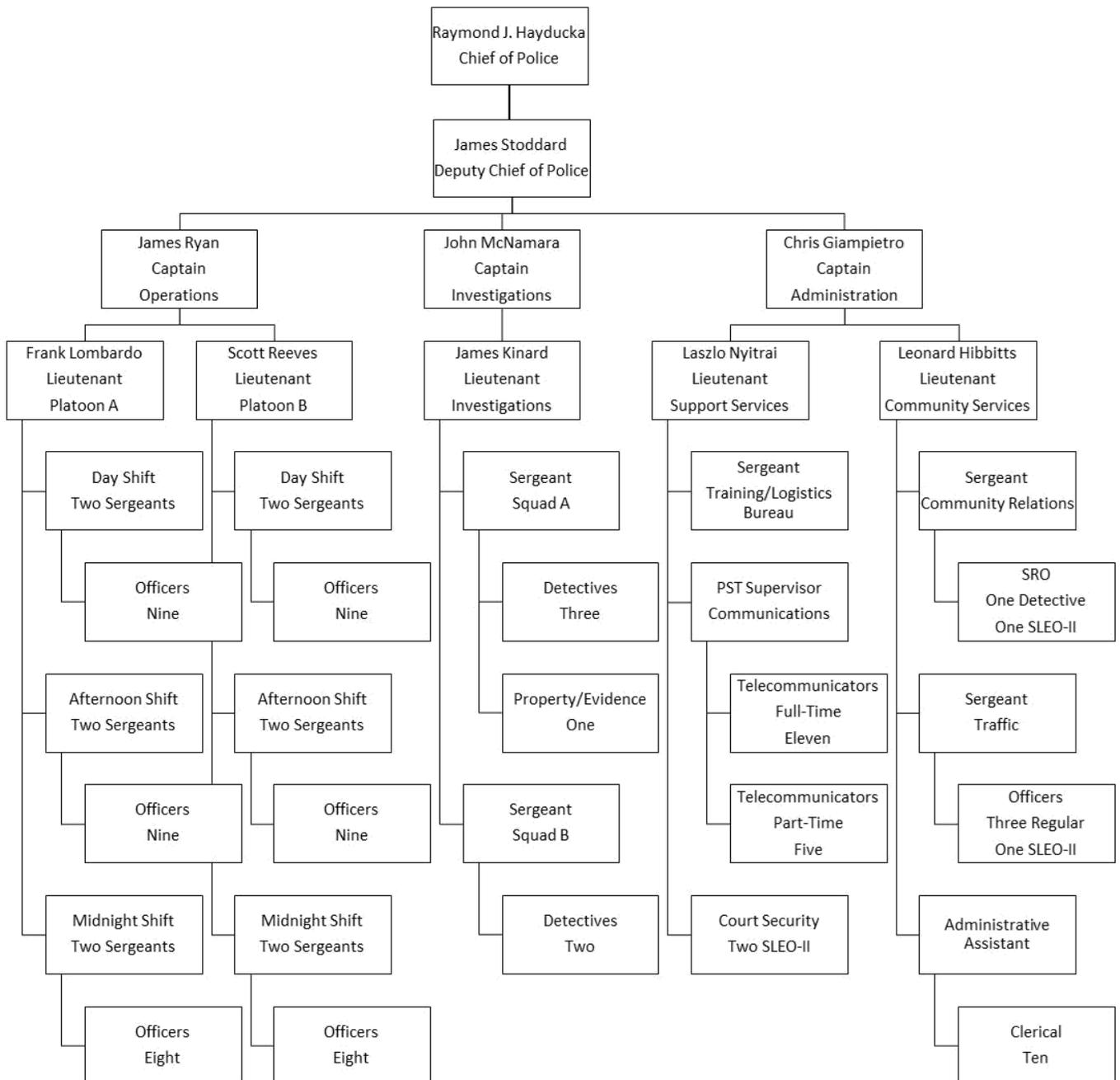
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ORGANIZATION OF THE DEPARTMENT

The department hired three (3) new officers, bringing our total to eighty five (85) sworn officers. Five (5) of the sworn officers are Class II or Class III. We have sixteen (16) full-time and five (5) part-time Tele-communicators and a clerical staff of ten (10). The Department of Transportation employs five (5) full-time and one (1) part-time bus drivers and one (1) secretary. There are 15 crossing guards for the Township schools.



Personnel Actions

New Hires

Pyne, Lorena	March 13	Investigative Secretary
Marrese, Robert	June 19	Patrol Officer
Morgan, George	July 17	Patrol Officer
Haren, Deanna	August 14	Records Clerk II
Harris, Christine	August 22	Patrol Officer
Stonkus, Jason	August 23	Patrol Officer
Messina, Renee	August 28	Dispatcher
Kellett, Kristin	October 2	Dispatcher
Mejia, Carla	October 10	Dispatcher
Hibbitts, Leonard	October 23	Class III Officer
Dawson, Darlene	November 6	Bus Driver
Schmidt, Michael	November 13	Part Time Bus Driver

Promotions

Seaman, Ronald	January 3	Lieutenant
Nyitrai, Laszlo	September 29	Lieutenant

Assignments

Delucia, Domenick	January 9	Detective
Carinci, Robert	January 10	Technology Committee
Kinard, James	January 10	Technology Committee
Seaman, Ronald	January 10	Technology Committee
Buraszeski, Eric	January 10	Technology Committee
Leung, Michael	January 10	Technology Committee
McCarthy, Raymond	January 10	Technology Committee
Posteraro, Monica	January 17	Property Evidence Backup
Benbow, Jamal	January 17	Field Training Officer
Fama, Salvatore	January 17	Field Training Officer
Hoover, Timothy	January 17	Field Training Officer
Vit, George	January 17	Field Training Officer
Vit, George	January 17	CED Operator
Urstadt, Michael	January 17	CED Operator
McCarthy, Raymond	January 17	CED Operator
Nyitrai, Laszlo	January 18	Training Committee
Buraszeski, Eric	January 18	Training Committee
Jairdullo, Robert	January 18	Training Committee
Vit, George	January 18	Training Committee
Urstadt, Michael	January 18	Training Committee
Lombardo, Frank	January 23	Awards Committee
Schwarz, Richard	January 23	Awards Committee
Hutchinson, Richard	January 23	Awards Committee
Benbow, Jamal	January 23	Awards Committee
O'Neill, Kevin	January 23	Awards Committee
Herman, Kenneth	January 25	Evidence Technician Supervisor
Reeves, Scott	February 6	Tactical Committee
Kuchma, Michael	February 6	Tactical Committee
Skolsky, Matthew	February 6	Tactical Committee
Gassman, Jason	February 6	Tactical Committee
Merkler, William	February 6	Tactical Committee
Chopra, Gagan	February 15	Evidence Technician



Fama, Salvatore	February 15	Evidence Technician
Beard, William	February 15	Evidence Technician
Garrison, Bryan	February 15	Evidence Technician
Merkler, William	February 28	Traffic Bureau
Gassman, Jason	February 16	National Night Out Committee
Fama, Salvatore	February 16	National Night Out Committee
Beard, William	February 16	National Night Out Committee
Rodriguez, Daniel	February 16	National Night Out Committee
Sarno, Gerald	March 1	Fire Arms Instructor
Seaman, Ronald	May 30	Special Needs Committee
Herman, Kenneth	May 30	Special Needs Committee
Tuohy, Roger	May 30	Special Needs Committee
Labuda, Nathan	May 30	Special Needs Committee
Hoover, Timothy	June 14	Temporary Investigations
Morgan, George	November 13	Honor Guard
Halmi, Martin	November 13	Honor Guard
Harpster, Jarrid	December 20	First Aid Instructor
Rask, Robert	December 20	First Aid Instructor
<u>Retirements</u>		
Hibbitts, Leonard	January 1	Lieutenant
Deprossimo, Joseph	August 1	Patrol Officer
<u>Resignations</u>		
Morgan, George	March 5	Patrol Officer
Ruggiero, Marie	December 15	Part Time Bus Driver
Mejia, Carla	December 19	Dispatch
<u>Transfers</u>		
Murniek, Eric	June 19	Dispatch to Fire Safety
Takvorian, Lilit	June 19	Records Clerk II to Public Works
Barrett, Gordon	October 20	Bus Driver to Public Works
Kamen, Joshua	September 8	Dispatch to Fire Safety



ADMINISTRATIVE COMMAND

SUPPORT SERVICES DIVISION

The Support Services Division is comprised of various bureaus, units and functions. These are; Training Bureau, Communications Bureau, Accreditation Unit, Logistics function, Administrative function and the Finance function. All these sections combined provide the administrative and operational support functions for South Brunswick Police Department. Other responsibilities also include overseeing of recruiting and officers' temporarily assigned to modified duty. The Support Services Division provides the necessary tools and expertise to ensure that the department can operate successfully.

TRAINING BUREAU

The Training Bureau coordinates various types of training for the members of the South Brunswick Police Department. This includes mandatory, recommended, command and discretionary training. In addition, the bureau is responsible for coordinating basic training for recruits, in-service training, roll call training, accreditation mandated training and state mandated training. Examples of various training areas include firearms requalification, pursuit policy, Use of Force, Blood Borne Pathogens, CPR/ First Aid, Active Shooter and Domestic Violence. The overall mission of the Training Bureau is to ensure the professional development of all staff.

It is the goal of the Training Bureau to ensure that all of our employees receive training that is both relevant to their job and contemporary. In order to be proactive and take every possible action to provide the highest level of training the Support Services Division provided significant supplemental training utilizing resources such as the Daigle Risk Management service and internal training via our data management system. This training included topics such as command training, FTO training, foot pursuit, handcuffing, taking citizens' complaints. These supplemental in-house trainings accounted for over 1000 hours of training. The department also offered training to outside agencies in dispatch certification which included the Basic 9-1-1 Operator and Emergency Medical Dispatch.

In 2017, the Training Bureau continued the agency commitment to offering "need to know" training on a regular monthly basis. This training is a cornerstone to the Divisional efforts to mitigate liability through employment of training geared towards those high risk and high repetition activities identified as germane to the agency functions.



CORE training is this agency's commitment to professional development by individual function or assignment at the various ranks. CORE training in 2017 totaled 362 hours.

We provided 1687 hours of training mandated by either the State of New Jersey or Middlesex County.

Our Command staff received 727 hours of specialized command training, which included Sergeant Michael Kuchma graduating the NJSACOP Command and Leadership Academy.

In addition, 2,511 hours of discretionary training were delivered to officers. Discretionary training is defined as remedial, career development, job enrichment, and job enhancement training. Our 2016 training totaled 5290.5 hours.

COMMUNICATIONS

The Communications Center is a clearing house for information that is related to all emergency services. The Public Safety Telecommunicators (PSTs) operate and monitor approximately fifty radio channels serving over 800 portable and mobile radios; in addition the PSTs operate the mutual aid radios such as SPEN (State Police Emergency Network) and the Middlesex County Hotline. In addition, dispatch also handle the dispatch duties for the Cranbury Police Department.

For 2017, the PSTs made or received a total of 265,357 radio transmissions for South Brunswick Police and an additional 23,993 transmissions for Cranbury Police

The PSTs are responsible for six 9-1-1 phone lines, five non-emergency phone lines and four internal phone lines. On average, our dispatchers answer 1,712 9-1-1 emergency calls a month.

The Communications Personnel handled over 100,000 telephone calls for the year. This averages to over 275 telephone calls per day.



The Communications Center has a minimum staffing level of two Certified PSTs working during the day shift and afternoon shift, while the midnight shift can be operated on a limited basis with one PST.

In addition, the Communications Center dispatched numerous police, first aid and fire calls for service:

	2016	2017
South Brunswick Police Calls	78,703	79,787
Cranbury Police Calls	13,063	13,233
First Aid Calls	4,237	4,478
Fire Calls	1,093	1,012
Total	97,096	98,510

The PSTs monitor the APB Net information service which notifies every police department in the State of ongoing issues such as missing persons and wanted persons. They are also responsible for the Teletask Emergency Notification System, which sends recorded messages to residents, keeping them informed on events and announcements that may affect them.

Each PST is able to access the New Jersey MVC files, Administrative Office of the Courts files (ATS & ACS) and the Internet from their workstations. They track and document every call and responding unit(s) in an in-house computer aided dispatch system (CAD). The PSTs also monitor approximately 20 security cameras and 22 panic alarms located in both the Police Department and the Municipal Building. The camera images are displayed on two 42" multiplexed monitors so that all of the cameras are available to each side of the communications center.

The PSTs monitor the 3SI Electronic Satellite Pursuit Program that is located on the center console. This program monitors area banks for activation of a device that indicates a bank robbery has taken place, and will allow the user to track the devices location in real time for responding officers.

The Nixle notification system continues to be a success. Registration for this system is voluntary for anyone who wishes to receive important text/email notifications that the police deem appropriate. Residents can opt to receive important announcements regarding road closures, crime reports, and suspicious activity by email or text messages to their cellular device.

Communications has access to the NJ DEX system available through NCIC 2000. This allows inquiries into the New Jersey State Police database for investigations. The NJ DEX database is a tool which allows police departments to share information on criminals and patterns of crime statewide. The Detective Bureau also has access from their NCIC terminal.

The Enforsys Computer Aided Dispatch (CAD) system which started in October 2007 is an integral part of the call taking and dispatch process. The data is continuously being updated or modified to ensure accuracy. The system is linked with Think GIS mapping software giving dispatchers and officers exact location information on calls. The CAD can accept the raw 9-1-1 data and populate the appropriate fields, thus streamlining the call taking process and affording the call taker more time to address the caller's needs. ThinkGIS has been modified to display the address, police patrol district, the residential development or shopping center, the police tow zone, the primary fire company and the assigned fire box alarm plan and the public utility company. This enhances the call takers ability to obtain pertinent information to make informed decisions from a central location and dispatch the appropriate agencies. All three fire companies assist with updating the fire box plans for their jurisdictions.

ThinkGIS is continuously updated with the township business list. This assists dispatchers, and patrol officers with identifying, and locating business that may not be properly signed. If available, it can also provide the phone number of the business and associated floor plans.

The communications center has integrated the ThinkGIS program which has automatic vehicle location (AVL) capability for tracking the location of the patrol vehicles that are currently on duty. The Monmouth Junction Fire Department has several vehicles equipped with AVL also. This assists the PSTs in locating an officer if the officer is unable to transmit their location for any reason. The ThinkGIS program is able to plot the location of all the incoming 9-1-1 calls directly to the map displayed on the monitor. This technology is used daily to locate 9-1-1 cellular calls and assist callers with determining their location, when they are not familiar with the area. In 2016, we have fully implemented the Crime Mapper program into ThinkGIS. This better serves the department to visually follow crime trends and to direct concentrated patrols in a more precise manner.

NCIC teletypes are being received electronically through the CJISM program. Only predetermined teletypes will automatically print out. This has greatly reduced our paper usage, as this service runs 24/7 365 days a year.

The Communications Center is also involved with National Night Out. We provide information and instructional materials at this event to educate our residents about the use of 9-1-1, benefits of the Teletask Auto Dialer, proper registrations of their alarm systems and to inform them about the Nixle messaging service. This year the NJ State Office of Information Technology joined



the Communications Bureau at National Night Out.

The Communication Center continues to move forward in training and technology in an effort to provide the best service and protection for the officers and the public.

ACCREDITATION UNIT

Accreditation is a progressive and time proven way of helping law enforcement agencies calculate and improve their overall performances. In March of 2014, our agency received national accreditation from the Commission on Accreditation for Law Enforcement Agencies (CALEA). In November of 2016, our agency completed CALEA's On-Site Assessment for the reaccreditation process. We were reaccredited by CALEA in March of 2017. We are recognized as one of only fourteen law enforcement agencies in the state of New Jersey to attain this prestigious honor. In addition, we continue to maintain our accreditation status with the State through the New Jersey State Association of Chiefs of Police (NJSACOP). South Brunswick is just one of two departments in New Jersey with both CALEA and NJSACOP accreditation. As a recognized leader in the Law Enforcement Accreditation movement, we have assisted numerous agencies in achieving their accreditation.

ADMINISTRATIVE FUNCTION

The Administrative function includes the management of the data management system (DMS), the scheduling management system and numerous other databases. Supporting the data management system is labor intensive and involves keeping up to date with the ever changing myriad of directives from the federal, state, and county authorities. Additionally, internal policy decisions are implemented and departmental directives are modified accordingly. Scheduling is a critical aspect of administration and all elements of personnel schedules are managed. Schedules are crafted to maximize efficiency of the agency and to ensure taxpayers receive the maximum value possible out of human capital. Staff support is a critical part of the administrative function and personnel issues are dealt with on a daily basis. Collective bargaining agreements are catalogued and researched to provide interpretations and support. In these situations, we work coactively with Township Human Resources and Personnel to resolve issues. The administrative function also oversees the modified duty program.



LOGISTICS FUNCTION

The logistics function ensures that the police department is able to carry out its duties and serve the public by providing and maintaining the required means and tools.

In addition to providing day-to-day logistical support, the logistics function procures new equipment and replacement equipment as well as executing budget expenditures.

Part of the day-to-day logistical support includes assuring that other commands are properly supplied with expendables including flares, fire extinguishers, safety supplies, ammunition, medical supplies and batteries.

The logistics function also ensures that durable equipment is purchased and properly maintained. For example, the agency deploys a large number of defibrillators that require continual maintenance. We have maintained our program of gradual replacement of older defibrillators with newer and more cost effective models.

In addition to maintaining current equipment, the staff researches and proposes Capital Projects aimed at replacing old equipment or procuring new assets to enable our agency to better serve the taxpayer.

The logistics function is also responsible for streamlining the bid process through developing, amending and maintaining bid specifications.

The logistics function is also responsible for the maintenance of the Public Safety building and its related support. As part of this function we coordinated necessary upgrades and repairs to the building in conjunction with the professionals from buildings and grounds.



COMMUNITY SERVICES DIVISION

The Community Services Division is comprised of the Community Policing Bureau, the Traffic Bureau and Clerical Bureau. Together these bureaus proactively and coactively address the needs and concerns of the South Brunswick community regarding traffic issues, quality of life issues, and crime prevention.

COMMUNITY POLICING BUREAU

The Community Policing Bureau is responsible for the planning, facilitation, and implementation of programs and initiatives that reach out to community groups, both formal and informal, and individuals, with the purpose of reducing crime and the fear of criminal acts, and empowering community members and groups to assist the police department in our shared goal of combating crime in South Brunswick Township. We achieve this goal by partnering with various individuals and groups throughout town, developing shared goals, and acting to reach those goals, with our ultimate objective being the prevention or reduction of crime.

Our Community Policing programs this year included Child ID Day, Youth Police Academy, Citizens' Police Academy, National Night Out, Neighborhood Watch, Heroes and Helpers, the Blue Angel Program, and our senior citizen safety seminar series. In addition, our Community Policing Bureau gave several presentations and tours to South Brunswick's youth, provided residents with home security surveys, and provided businesses with commercial security surveys.

Child ID Day

The purpose of this program is to provide hard, permanent cards containing specific identifying information for children, which would be useful to an investigating agency if a child should go missing. Child ID Day was held on Saturday, April 2nd, in the Municipal Building's Main Meeting Room, during which we provided 105 child ID cards and made over 220 positive community contacts.

Youth Police Academy

Our Youth Police Academy was held during the weeks of July 10th, July 17th, and July 24th. Seventy-eight students participated in the program, which presented information and demonstrations on several branches of police work. Topics included patrol, investigations, evidence collection and examination, K9 functions, polygraph operation, DWI, extrication, helicopter support, EMS operations, and more. Wednesday was trip day, and youth recruits visited the New Jersey State Police Museum. Additional emphases were placed on respect and discipline this year, as well as command structure, with each class having squad leaders and class leaders appointed. Team building exercises, work details, and marching were included to further build esprit-de-corps and pride within the groups. Youth recruits and their parents, as well, found the program both entertaining and instructional, and several parents remarked about the positive change in their children's behavior following the week-long programs. Several parents requested we hold a similar program for adults, offering instruction in different aspects of policing.

Citizens' Police Academy

The Citizens' Police Academy program received renewed interest in 2015 and 2016, and the interest continued into 2017 with two new sets of classes held. Eighteen adult citizens were selected to attend eleven weeks of classes for our spring program and 19 chosen to attend the autumn sessions. Topics included an overview of the criminal justice system, criminal and motor vehicle law, arrest, search, and seizure, investigations, traffic, ethics and internal affairs, use of force, first aid, evidence collection, and many other specific aspects of policing. Attendees went through several shoot/don't shoot scenarios with a firearms simulator, and participated in practical exercises which capped off the program. Participants who completed the course left with a greater understanding of police operations and concerns, and the police department gained 37 new informed community contacts, a win/win for both the community and the police department.

National Night Out

National Night Out was held on Tuesday, August 1st. Our celebration was once again held at Rowland Park, during which we drew over 7000 attendees, believed to be our largest crowd ever. Activities included displays by the police department's bureaus, a Public Works touch-a-truck, township first aid squads and fire departments, carnival rides, bouncy attractions, a rock wall, games, prizes, free hot dogs, chips, popcorn, soda, water, juice, cotton candy, ice cream, and ice pops, a dance company demonstration, band performances, karate and fitness demonstrations, and many giveaways. Many attendees remarked that they were very impressed with the police department's efforts to reach out to the community in such a positive way, and residents seemed to show greater support for the police department as a whole. We were once again the highest ranked department in the State of New Jersey and ranked fifth in the nation for our category according to the National Association of Town Watch.



Project 365 is a component of National Night Out, recommended by the National Association of Town Watch, in which focus is placed on a specific challenge in policing throughout the entire year leading up to National Night Out. Our Project 365 goal for



the past year was to create greater opportunities for residents to provide feedback and suggestions for the police department, increasing our partnership and communications with the community. This would, in turn, further improve the quality of life within the township. Through our Citizens' Police Academy, Youth Police Academy, and presentations on various topics to numerous community groups throughout the year, we feel that we've succeeded in reaching our goal! The number of community members comfortable with approaching our police officers with questions, comments, and well-wishes during the event evidenced this increase in police/community partnership. This year we once again welcomed the Charlene Austin Memorial Community Unity Day celebration run by the South Brunswick Municipal Alliance. By providing them the space for 42 stands, we greatly increased National Night Out's offerings to the community with minimal additional effort on the part of the police department. We were pleased to have provided a venue for the Municipal Alliance event, which would have otherwise not been held.

Neighborhood Watch

The Neighborhood Watch program continued to grow through 2017, as two new neighborhoods formed Watch Groups with approximately 80 new members trained, additional training given to three Watch Groups, and a reaffirmation of purpose by nine previously existing Watch Groups. This program is crucial in residential neighborhood crime prevention as well as in creating a bond between residents and police, and this increase in communication was evident in the number of community contacts throughout the year, as well as the number of volunteers for such events as National Night Out. Several neighborhoods throughout town expressed their concerns regarding recent criminal trends within the State of New Jersey. The resulting Neighborhood Watch meetings we held provided them an outlet for their questions and frustrations as well as providing actionable points designed to aid residents in improving home security and personal safety, consequently making residents feel empowered and decreasing their fear of crime.

Heroes and Helpers

A partnership between the South Brunswick Police Department, Target Corporation, and the South Brunswick School District was continued in 2017, and we held our fourth annual Heroes and Helpers event on Wednesday, December 13th. The event was intended to celebrate the accomplishments of ten students from the district, one from each public school. The recipient students were selected by school staff members according to guidelines provided by the police department. Criteria included positive community and school spirit, community service, positive role model behavior, grades, attendance, overall individual improvement, and a display of positive peer pressure. The students were provided a certificate of excellence, a \$210 gift card to Target (provided by a combination of Target, the School Administrators and Supervisors, the Fraternal Order of Police, and the Policemen's Benevolence Association), and a police officer to help them shop. Response to this program was overwhelmingly positive, and we hope to continue to host this event annually.



Blue Angel Lockbox Program

In 2017, the Blue Angel Lockbox Program continued to expand. The program is designed to fund and facilitate the placement of key lockboxes on the doorknobs of residents 55 years of age or older or with potentially incapacitating medical conditions, and who live alone or are frequently alone. The lockboxes hold keys provided by the residents which allow police to quickly enter a home in the event of an emergency without damaging the door. An initial purchase of 107 lockboxes allowed our police department to offer a potentially lifesaving service to a segment of our population in need of assistance and reassurance. In the past year, 12 lockboxes were placed on approved residents' homes. Six boxes were removed from homes as residents moved or passed away, bringing the total to 85 boxes currently in use. Due to the use of these lockboxes, several participating residents were able to quickly receive the assistance they needed, and their homes were not damaged upon entry. The program continues to be offered at every opportunity to all qualifying residents.

Senior Citizen Programs

Four presentations focusing on senior citizens' safety issues were delivered at the Senior Citizens' Center. Topics included prevention of fraud and scams, burglary prevention, criminal trends, holiday safety tips, senior citizen driving strategies, and home and personal safety. Three additional presentations were made to senior citizens' groups outside the Senior Center. Residents were also reminded of the Blue Angel Program and NIXLE notifications at all presentations.

Crime Prevention in the Community

Several residential and commercial security surveys were conducted along with two house of worship security surveys. In addition, our police department reached out to members of all houses of worship within the township to begin dialogue on how to better protect congregants during an emergency response situation. Six tours of Headquarters were provided to various community groups. Eighteen community presentations were delivered, including talks addressing community concerns, personal and home safety, women's safety, Girl Scouts, and Boy Scouts, and familiarization with police officers.



The department's web page was updated, and the information presented was updated to include our most recent information, as well as information on additional crime prevention topics.

SCHOOL RESOURCE OFFICER UNIT

The School Resource Officer (SRO) Unit is responsible for the planning, facilitation, and implementation of programs and activities that reach out to school administrative and instructional staff, students, parents, and community members. The unit has the purpose of reducing crime and the fear of criminal acts within the school environment, providing guidance, instruction, and response within and around the schools, and assisting school staff in maintaining a safe school environment. We achieve this goal by partnering with various individuals throughout the school, including administrators, teachers, counselors, and students. The officers and members of the school community develop shared goals and act to reach those goals, with the ultimate objective being the reduction or prevention of crime in the schools, and the maintenance of a safe school environment.

Initiatives this year included delivering the SAFE Program, updating school security response procedures, and the enhancement of security measures and police presence within the schools. In addition, our SRO Bureau assisted the private schools and preschools in safety and security planning, gave many presentations to youth-oriented groups, and provided several tours of Police Headquarters to South Brunswick's youth. The position of Class II Special Officer SRO was maintained throughout the remainder of the 2016-2017 school year, and then transitioned into the position of Class III Special Officer for the 2017-2018 school year, which will allow for increased coverage to all school buildings, with an additional Class III Special Officer hired and assigned to the SRO Unit. The officers' responsibilities include school security, assistance with school traffic flow issues, student counselling, classroom presentations, and criminal investigations.

For the 2017-2018 school year, we continued the Adopt-A-School Program, which pairs up a Patrol Bureau officer with each public and private elementary school, allowing for a greater partnership between the schools and the police department, a clearer understanding of school and police operations by each entity, and a better familiarity with school layouts by patrol officers. The officers regularly visit the schools, interact with kids in classes or at recess, provide presentations, and offer advice and support to staff members. The program constantly receives positive feedback from school staff and students.

During 2017, members of the SRO Unit completed 72 Investigation Reports, charged 26 juveniles with delinquency and four adults with criminal acts, and completed 1 Stationhouse Adjustment Agreement with qualifying juveniles in lieu of formal charges. Four juveniles were selected for the Clean Slate Program, with two graduating.

S.A.F.E Program

The S.A.F.E. (Substance Awareness For Empowerment) Program is a program designed to educate children on the effects of drugs, alcohol, and tobacco use. The S.A.F.E. Program focuses on developing decision-making skills, providing facts involving the use of various substances, the development of strategies to resist offers of substance use, and responding appropriately to peer pressure. It also stresses the importance of being confident in making the best decision for that individual. The first two parts of the program are taught to 5th grade students in the elementary schools, with a third component being delivered in Crossroads Middle School to 6th grade students. Saint Augustine's School and the Noor Ul-Iman School are offered all three parts of the program, as well. This year marked the second year of the S.A.F.E. Program's new and expanded format, which proved to be effective and cost efficient, and covers additional topics, while following up on decision making skills during students' transition to middle school. Officers involved with the S.A.F.E. Program delivered 26 presentations in small assembly format, targeting approximately 1700 students in 2017.

School Security

SROs observed every lockdown drill in every public school and several in private schools, and provided information on improving the procedures, as well as addressing other school security concerns.

Every public school building in the district was evaluated for physical safety and security, with school administrators being provided advice and suggestions related to increasing security. Recommendations were listed and prioritized by the school district, and the district developed an action plan to address each issue.

The SRO unit oversaw Operation Safe Schools, which deployed officers to each school during arrival and dismissal during the first week of school. Security assistance was given to two schools during their annual outdoor Halloween parades. School buildings used as election polling places were provided additional security assistance on Election Day.

Two private schools and 15 preschools were also offered additional assistance and security guidance in an attempt to bring their security and emergency procedures and protocols up to best practices standards.

All South Brunswick Police Officers were provided annual training in responding to emergency situations within district schools. Every police vehicle was equipped with an electronic entry card which, combined with the proper access code, provides police officers access to any district school building in the event of an emergency. Additional training for officers included on-site



tactical movement exercises within school buildings.

In an effort to increase police interoperability between Middlesex County law enforcement agencies, we participated in a round-table discussion intended to improve and standardize response to emergency situations in school buildings. A set of standardized, best practices was developed and disseminated, and police personnel trained. This collaborative effort will be carried forward, and will continue to assess and recommend best practices to the school districts.

School Presentations

The SRO Unit delivered 17 school assemblies on various topics, including safety and bullying prevention and community building during the schools' annual Violence Prevention Week in October, with the goal being a reduction in cases of bullying and other inappropriate conduct within the school environment. Thirty additional presentations on topics such as personal safety, the police role in the community, and police familiarization were also provided within the schools, and 15 presentations were made to school staff members on topics such as recognition and response to SWATTING incidents, drug trends, and response to fights within the schools. Four presentations were given on emergency response procedures to staff members at private preschools, and eight presentations on police officers were given to preschool students.

TRAFFIC SERVICES BUREAU

The Traffic Services Bureau conducts traffic enforcement and investigations of serious and fatal motor vehicle crashes. The Traffic Services Bureau also provides support to various public and private entities. The Bureau assists the Township Planning, Zoning and Code Enforcement Departments by conducting site plan reviews and site inspections. The Traffic Bureau provides feedback to the Township and to private contractors on engineering and construction projects. The Bureau also has a liaison assigned to the Traffic Advisory Committee, established by the Township Council. Members are actively involved in the New Jersey Police Traffic Officers Association and the Middlesex County Traffic Officers Association. In both organizations this agency was represented on the executive board.

One of the most important functions of the Traffic Services Bureau is the day to day interaction with local citizens within the community. The Traffic Services Bureau is highly responsive to the needs of individuals and groups within the community who express a concern about traffic safety. The Bureau welcomes and encourages township residents to bring forth information that will help us respond to their concerns with the appropriate measures.

The Traffic Services Bureau manages various grant supported programs including; the Drunk Driving Enforcement Fund, Drive Sober or Get Pulled Over, and the Seat Belt Safety Initiative.

The Bureau is responsible for maintenance and repair of all Alcotest instruments, radar apparatus, as well as the Lidar units (Laser speed measurement). The Traffic Services Bureau inspects and regulates towing, vehicle junk titles, and annual taxi inspections. The Traffic Services Bureau oversees the training and day to day coordination of school crossing guards.

The Traffic Services Bureau has a Special Law Enforcement Officer II assigned to the bureau. The SLEO II is tasked with handling motor vehicle crashes, enforcing motor vehicle laws as well as covering school crossing posts when needed. He has also assisted with funerals and other special details.



The Bureau continues to maintain and train personnel on Electronic ticketing and the Automated License Plate Reader programs. The Bureau ensures that all personnel are trained and certified in the use of Radar.

Traffic officers are trained in crash reconstruction and continue to provide education, engineering, and enforcement to the residents and other township departments and proactively continue to make South Brunswick Township a safe community.

Total Department Statistics

	<u>2016</u>	<u>2017</u>	<u>Change</u>	<u>Percentage Change</u>
Motor Vehicle Stops	15,528	17,480	+1,952	+12.5%
Summonses Issued	14,471	15,508	+1,037	+7%
Motor vehicle crashes	2,607	2,555	-52	-2%
Fatal crashes	5	2	-3	-60%
Driving While Intoxicated	60	41	-19	-18%



Traffic Safety Bureau Statistics

	<u>2016</u>	<u>2017</u>	<u>Change</u>	<u>Percentage Change</u>
Motor Vehicle Stops	4,277	5,965	+1,688	+39%
Summonses Issued	3,157	4,385	+1,228	+39%
Motor vehicle crashes	345	536	+191	+55%
Fatal crashes	5	2	-3	-60%
Driving While Intoxicated	4	1	-3	-75%
Site Inspections-Roadway	255	447	+35	+75%

Notable Cases

On May 11th a vehicle travelling on Route 1 south made an improper turn through the concrete divider onto New Road eastbound. The vehicle was struck by a vehicle traveling northbound on Route 1. A 64 year old passenger in the turning vehicle died as a result of her injuries.

On September 10th a 68 year old male was struck by a vehicle and injured while crossing Beekman Road. The crash occurred as darkness prevailed and the pedestrian was wearing dark clothing. The investigation determined the driver was at fault.

On October 3rd a vehicle operated by a 36 year old female was struck by a box truck at the intersection of Stults Road and Herrod Boulevard. This crash resulted in serious injuries to all 5 occupants of the motor vehicle. The cause of the crash was determined to be a failure to stop at the intersection.

On November 18th a 31 year old male was struck while crossing Route 130 in the Dayton section of town. The pedestrian, determined to be at fault, suffered serious non-life threatening injuries.

Traffic Enforcement Campaigns/Grants

Each year the agency participates in a series of enforcement campaigns that are managed by the Traffic Services Bureau. The campaigns include:

- The Drunk Driving Enforcement Fund
- “Drive Sober or Get Pulled Over”
- “Click it or Ticket”
- “U-Text, U-Drive, U-Lose”
- Put the Brakes on Fatalities Day



The Traffic Services Bureau applies for grants to maximize efficiency. These include the Drunk Driving Enforcement Fund, the Safe Corridors Grant; Click it or Ticket and the Drive Sober or Get Pulled Over grants.

Equipment

The Bureau made use of the variable message board, radar display trailer, traffic laser, digital camera, and the Decatur radar speed counter. Five LTI Lasers were utilized for speed enforcement in 2017. The Bureau is responsible for maintenance and training for Stalker and Lidar Radar Units. The marked fleet is equipped with front and rear radar in each vehicle.

Events

The Bureau coordinated traffic control at a number of Township events including the fireworks, National Night Out/Community Unity Day, Ramadan, Tour De South Brunswick and the Holiday Tree Lighting.

In March the Traffic Bureau assisted the NJDOT in upgrading the intersection of Route 32 and Route 535. This intersection was in need of the upgrades due to congestion and crash data. The improvements relieved the congestion due to queuing at the traffic signal.

On March 28th and 29th the Traffic Bureau coordinated the traffic control plans, parking and procession for the funeral of Mayor Frank Gambatese.

On June 26th the Bureau assisted the NJDOT with safe opening of the “Hard Shoulder” pilot program on Route 1. This congestion relief project between Ridge Road and Promenade Boulevard allows travel in the shoulder during morning and evening rush hours. The Bureau monitors the Hard Shoulder zone daily to ensure safety and efficiency.

Motorcycle Program

The Traffic Services Bureau is equipped with two Police Motorcycles. The motorcycles have been used for traffic enforcement, honor guard details and community events.



Educational Initiatives

The Traffic Bureau participates in several educational initiatives to enhance Traffic safety that include the following:

- Distracted Driving Education
- National Night Out/Community Unity Day
- Youth Academy
- National Teen Driver Safety Week
- Health Fair at South Brunswick High School
- The Driver’s Education; Graduated Driver’s License at South Brunswick High School.
- The Civilian Police Academy.

CLERICAL BUREAU

The ten personnel assigned to the Clerical Bureau provide support to all the divisions, bureaus, and units of the department.

All requests, made by the public, for copies of reports or documents associated with case files must be submitted through the Records Bureau. They handle requests by phone, fax, walk up window and email.

Since the steady changes of new laws implemented by OPRA, requests for large volumes of reports continue to grow. The Record’s Bureau continues to respond to requests from agencies such as law firms, physical therapy groups, and insurance companies who send requests for hundreds of reports on a weekly basis. These requests come in by the way of fax, email or phone.

	2016	2017	Change	Percentage
Operations Report	10785	10822	37	0.3%
the Investigations Reports	2178	2076	-102	-4.7%
Internet Reports	180	206	26	14.4%
Arrest Reports	860	763	-97	-11.3%
Discovery				
State Police	83	110	27	32.5%
DWI	56	40	-16	-28.66%
Municipal	550	500	-50	-9.1%
County Prosecutor	168	151	-17	-10.1%
Miscellaneous				
Background Checks	477	415	-62	-13.0%
Burglar Alarms				
False Alarms	3178	3037	-141	-4.4%
Summonses Issued	111	193	82	73.9%
Fines Collected	\$11,217	\$17,641	\$6,424	57.3%
New Registrations	495	529	34	6.9%

The Clerical Staff continues to support the sworn personnel and remains dedicated to moving forward in service and performance. The statics for Clerical staff is as follows:

Finance Function

The Finance Function documents and tracks the expenditure of the agency budget. In addition to this service to the entire agency, Finance also assists Support Services with planning and execution of other functions that are intimately related to finance, including training and logistics.

Budget

The Police Department’s budget is comprised of salary and wage (S&W) and operating expenses (O&E). The S&W budget includes police officers, dispatchers, and civilian employees. The O&E budget is comprised of line items consisting of equipment, supplies, training, service contracts, and program expenses.



Overtime

Our Police overtime was \$ 188,513.62 in pay, compensation time was not calculated and there was an increase of \$ 3,699.80 compared to prior year.

Quasi Duty

South Brunswick Police Officers worked a total of 9,379.75 hours of billable quasi duty hours and 368.50 hours of non-billable quasi duty in the year 2017. This is an increase of 914 hours of billable quasi duty and a increase of 80.75 hours non-billable quasi duty over 2017. The Township received approximately \$159,455.75 after officer payments from quasi work for calendar year 2017. Non-billable quasi duty (Shared Services) had a cost of \$ 25,510.00 in 2017, an increase over 2016 by \$ 2,490.00.

Forfeiture

Forfeiture monies are acquired through the seizure of property and assets used in the commission of a crime profit as a result from criminal activity. This money is then strictly allocated for law enforcement purposes and the State Forfeiture is carefully overseen by the Middlesex County Prosecutor. Accounting for the forfeiture funds for 2017 were is to the right:

State	
January 1, 2017 balance	\$ 58,149.94
Funds received in 2017	\$ 2,355.39
Funds expended in 2017	\$ 10,356.36
Interest received in 2017	\$ 219.11
Ending Balance for 2017	\$ 50,368.08
Federal	
January 01, 2016 balance	\$ 6,067.46
Funds received in 2016	\$ -
Funds expended in 2016	\$ 2,285.49
Interest received in 2016	\$ 23.21
Ending Balance for 2016	\$ 3,805.18

Grants

The department received additional funds from the grants listed on the chart on the right.

	2016	2017
NJDOT Highway Safe Corridor Grant		
NJ Ballistic Replacement Grant	\$ 6,915.89	\$ 6,927.61
Federal BVP Grant	\$ 3,029.20	\$ 1,252.35
Click It or Ticket Seat Belt Enforcement Grant	\$ 5,000.00	\$ 5,500.00
Cops in Shop	\$ 2,400.00	\$ 2,400.00
Drive Sober or Get Pulled Over	\$ 5,000.00	\$ 8,425.00
Drunk Driving Enforcement Fund Grant	\$ 16,986.62	\$ 6,560.38
Distracting Driving	\$ -	\$ 5,500.00
Safe Corridor	\$ -	\$ 23,185.57 **
Community Development Block	\$ 10,000.00	\$ -
Emergency Management Agency Assistance(EMMA)	\$ 7,000.00	\$ -
the Federal Transit Administration Section 5310 program. NJ TRANSIT titled as lien holder	\$ 10,000.00	\$ 58,924.00
Total	\$ 66,331.71	\$ 118,674.91

** Includes balances pending received from FY 2012 and FY 2013 Safe Corridor

Overall Expenditures

The chart on the right is a comparison of the 2016 expenditures with the 2017 expenditures.

Activity	Year	Total Operating Budget (excluding grant funds)	Total Grant Funds
1. Total actual expenditures (prior year)	2016	\$10,997,775.58	\$66,331.71
a. Salaries and wages		\$ 10,739,673.00	\$ 27,950.00
a) Police		\$ 9,383,536.00	\$ 17,950.00
b) Dispatch		\$ 869,931.00	\$ -
c) Crossing Guards		\$ 134,023.00	\$ -
d) Transportation		\$ 349,319.00	\$ 10,000.00
e) OEM		\$ 2,864.00	\$ -
b. Operating Expenses		\$ 258,102.58	\$ 38,381.71
a) Police		\$ 239,777.00	\$ 21,381.71
b) Dispatch		\$ 13,528.00	\$ -
c) Crossing Guards		\$ 2,186.00	\$ -
d) Transportation		\$ 1,888.00	\$ 10,000.00
e) OEM		\$ 723.58	\$ 7,000.00
2. Total actual expenditures (current year)	2017	\$11,440,972.34	\$46,386.32
Salaries and wages		\$ 11,120,341.00	\$ 28,785.00
a) Police		\$ 9,672,089.00	\$ 28,785.00
b) Dispatch		\$ 945,003.00	\$ -
c) Crossing Guards		\$ 149,094.00	\$ -
d) Transportation		\$ 354,155.00	\$ -
e) OEM		\$ -	\$ -
Operating Expenses		\$ 320,631.34	\$ 17,601.32
a) Police		\$ 300,411.30	\$ 17,601.32
b) Dispatch		\$ 14,658.70	\$ -
c) Crossing Guards		\$ 906.00	\$ -
d) Transportation		\$ 4,271.57	\$ -
e) OEM		\$ 383.77	\$ -



TRANSPORTATION

Types Of Trips	2017 YTD	2016 YTD	Difference	Percentage
Medical Passengers				
# of passengers to	695	703	-8	-1.15 %
# of passenger from	712	718	-6	-.84 %
Total Miles	17,008	18,425	-1,417	-7.7 %
Senior Center Passengers				
# of passenger to	8,598	8,853	-255	-2.97 %
# of passenger from	7,240	8,241	-1,001	-13.83 %
Disabled Adults Work				
# of passenger to	2,584	2,651	-67	-2.59 %
# of passenger from	2,572	2,808	-236	-9.18 %
CIL/Pioneer Evening Passengers	190	210	-20	-10.53 %
Overtime/PT Hours	1266.00	1545.25	279.25	-18%
Overtime/PT Dollars	21,192.05	27,383.66	6,191.61	-22%
Bus Pass Revenue Collected	\$12,320	\$13,610	\$1,290	-10.47 %



INVESTIGATIONS COMMAND

INVESTIGATIONS DIVISION

The primary function of the Division is the investigation of reported crimes. The Division investigates all adult, juvenile, narcotic and school related crimes. In 2017, the Criminal Investigations Bureau conducted 1006 investigations. These investigations involved a wide range of crimes from Homicide and Aggravated Sexual Assault to Theft.

Investigations Statistics

Category	2016	2017
Cases Assigned	963	1006
Cases Closed	947	929
Arrests	114	91
Clearance Rate (Part I)	28.8%	24.4%
Backgrounds	347	356

Noteworthy Cases:

January 2017

Burglary Arrest: Detectives investigated a Burglary to a residence in the Kendall Park section of the township. Detectives identified and arrested the actor and recovered stolen property.

Motor Vehicle Theft Arrest: Detectives investigated the Theft of a motor vehicle. Detectives identified and arrested the actor. The actor confessed and the stolen vehicle was recovered in Trenton.

Missing Person: Detectives conducted a long term investigation into the report of a missing person. The individual was found to be safe in another jurisdiction.

Prostitution Arrest: Detectives conducted an investigation into Prostitution at a local massage business. Detectives executed a search warrant at the Route 27 massage facility. During the execution of the search warrant, numerous items were seized including a large amount of cash. One female was arrested and charged with Engaging in Prostitution.

Burglary Arrests: Detectives investigated a Burglary to a residence located in the Kendall Park section of the township. One of the actors was observed by a neighbor entering the residence through a rear window and contacted the police. Three actors were identified and arrested.

February 2017

Failure to Register as a Megan's Law Offender Arrest: Detectives, along with the New Jersey State Police Data Reduction Unit, conducted an Audit of the agency's sex offender registry. As a result, one individual was arrested for Failure to Register.

Unattended Death: Detectives investigated an unattended death of an adult male at a local hotel. The investigation determined the death to be the result of a drug induced overdose.

Unattended Death: Detectives investigated the death of an adult male at his residence in the Kendall Park section of the township. The death was determined to be an apparent suicide from a self-inflicted gunshot wound. The weapon used was confirmed as being registered to the victim.

Cyber Harassment Arrest: Detectives investigated harassing messages that were sent over Twitter, directed towards the victim of an alleged Sexual Assault. Detectives interviewed the actor who confessed to sending the messages. The actor was charged and arrested.

Burglary and Theft Arrest: Detectives investigated a Burglary and Theft of tires from a business in Kendall Park. The actor was recorded on video surveillance stealing \$8,000. The actor was identified and arrested.

Witness Tampering: An investigation determined that the actor contacted the police department and made a false report requiring a police response. Detectives charged the actor with two counts of Filing False Police Reports and one count of Witness Tampering.



March 2017

Cyber Harassment and Bias Incident Arrest: Detectives investigated harassing messages that were sent over Instagram which were directed towards a juvenile. The juvenile actor was arrested and charged with Cyber Harassment.

Aggravated Assault Arrest: Detectives and Patrol investigated an Aggravated Assault between co-workers at a local business. The actor was arrested and charged with Aggravated Assault and Possession of a Weapon for an Unlawful Purpose, after striking the victim with a hammer. He was lodged at the Middlesex County Adult Corrections Center with a detainer from ICE.

Robbery: Detectives were called in to assist in a Robbery investigation at a local hotel. The actor was identified, arrested and charged.

Burglary and Theft Arrests: Detectives investigated a Burglary to a residence in the Monmouth Junction section of the township. A Communication Data Warrant was executed on the cell phones of two individuals, and the results led to the arrest of the two actors.

April 2017

Burglary to a Vehicle: Detectives investigated several Burglaries to motor vehicle in the Dayton section of the township. The actor cashed several checks that he stole from the vehicles and was subsequently identified. Warrants were issued for the actor and he was found to be incarcerated in Florida on unrelated drug charges.

Shoplifting Arrests: Detectives investigated a Shoplifting at a local business. Two males took various electronic devices. The actors were identified, charged and arrested.

Missing Person: Detectives investigated a missing juvenile from a residence in the Kingston section of South Brunswick. The juvenile left on foot after an argument with his parents. Several agencies and K-9 units responded to the scene to assist with the investigation. The juvenile was located in good health the following day in Lawrence Township.

Attempted Robbery: Detectives investigated an Attempted Theft at a local business. Detectives obtained surveillance footage which showed a female distract the cashier while a male reached over the counter and attempted to grab money out of the cash register.

May 2017

Theft Arrest: An investigation into multiple Thefts from residences resulted in the arrest of the actor. The actor confessed to detectives. The actor was arrested and charged with both Thefts. The actor also was found to be in possession of Marijuana.

Shoplifting Arrest: Detectives investigated a Shoplifting at a local business. The actor took various electronic devices. The actors was identified, charged and arrested.

Juvenile Incident: Detectives investigated a report of two juveniles who engaged in a conversation about how to commit suicide just prior to law enforcement contact. Both juveniles were located and were transported for psychological evaluations.

Burglary Arrest: An investigation into a Burglary to a vehicle in the Kendall Park section of the township resulted in the arrest of the actor.

Criminal Mischief and Trespassing Arrests: An investigation into Criminal Mischief and Trespassing during the evening hours at a local school resulted in four juveniles being taken into custody. The juveniles confessed their actions.

June 2017

Suspicious Incident: Detectives investigated phone calls made to a religious institution in the township. The caller left several messages that were harassing in nature. A Hillsborough resident was identified as a suspect in the case. A check with Hillsborough Police revealed an extensive history with the man who appeared to have mental health issues. The victim did not wish to pursue the matter.

Missing Person: Detectives investigated a report of a missing 20 year old Monmouth Junction resident. Detectives located the missing person and he was sent for a mental health evaluation.

Fraudulent Documents: Detectives learned that a subject utilized fraudulent documents in an attempt to obtain a driver's license. The actor was arrested and found to have an ICE detainer. He was turned over to ICE.

Sexual Assault: Detectives investigated a report of a Sexual Assault of a juvenile female. The victim's mother reported her daughter being sexually assaulted by a family member approximately 6 years ago. The victim reported incidents in several



jurisdictions over a period of time by the same actor.

July 2017

Credit Card Theft Arrests: Following their investigation into the Theft of a credit card, Detectives identified and arrested two Monmouth Junction juveniles. The actors stole the card from the purse of a shopper at a local business and utilized it at numerous locations. Both were charged and released to their parents.

Missing Person: Detectives assisted with locating a missing person who was believed to be armed. Subject was determined to be in Philadelphia and was transported to an area hospital for an evaluation.

Shoplifting Arrest: An investigation into multiple Shoplifting incidents at local businesses resulted in the arrest of the actor.

August 2017

Harassment: Detectives investigated a report of Harassment. Detectives identified a juvenile female as the actor. The juvenile has been identified in multiple cases of Harassment and Criminal Mischief to date. Complaints were signed against the juvenile.

Auto Theft Arrests: Detectives investigated the Theft of five vehicles from a car dealership in the township. The vehicles were recovered in Paterson, NJ. The investigation resulted in five juveniles being charged and arrested.

Assist other agency: Detectives assisted the Division of Criminal Justice in the execution of a search warrant at a Dayton residence. The actor there was arrested and charged with the Possession and Distribution of Child Pornography.

Motor Vehicle Theft: Detectives investigated the Theft of a tractor from a local business. Detectives located the vehicle in Irvington, NJ and arrested a former employee of the business who was in possession of the vehicle.

September 2017

Recovered stolen vehicle: Detectives arrested a 25 year old Somerset male, in connection with the Theft of an ATV from the Kingston Garage. The individual confessed, the vehicle was recovered and returned to the owner.

Suspicious Incident: Detectives investigated the report of a suspicious incident in the Kendall Park section of the township. A 16 year old female reported she was approached by a vehicle as she walked home, and the two male occupants attempted to speak with her. Investigators determined the actors were salesman from a solar panel company in the area and no crime occurred.

Motor Vehicle Theft: Detectives are investigating the theft of a tractor from a Dayton trucking company. Unknown actor(s) stole the vehicle, valued at approximately \$32,000.00.

Fraud: Detectives are investigating attempts by an unknown female to extort money from a Kendall Park resident. The actor threatened to post embarrassing videos of the victim unless he provided cash.

October 2017

Runaway Juvenile: Detectives investigated a report of a runaway 17 year old female. She was subsequently located in Georgia in good health, where local authorities assisted in returning her to family members.

Missing Person: Detectives investigated a report of a missing 30 year old female. Family members reported that she was last seen several weeks prior to their report. She was located in good health in Philadelphia.

Aggravated Assault: Detectives investigated an Aggravated Assault during which the victim was knocked unconscious and repeatedly struck by two juveniles. Both juveniles were charged for their actions.

Death Investigation: Detectives investigated the death of a 50 year old male at a local hotel. The investigation determined that the death was due to an overdose.

November 2017

Endangering the Welfare of a Child Arrest: An investigation completed with the Middlesex County Prosecutor's Office resulted in the actor being charged with Solicitation of a Minor for Prostitution and Endangering the Welfare of a Child. The incident occurred in April 2017. The actor was lodged in the Middlesex County Adult Corrections Center.

Attempted Murder/Armed Robbery Arrests: A joint investigation resulted in the arrest of five subjects for the BP Gas Station Robbery that occurred on 10-15-2017 during which an attendant was shot multiple times. Three of the same individuals were also charged with



Attempted Carjacking and numerous weapons offenses in connection to an Attempted Carjacking that occurred in Monmouth Junction on 09-16-2017.

Shoplifting Arrest: Detectives received information that a Monmouth Junction resident would continually shoplift at the Home Depot and pawn the items in New Brunswick. In cooperation with the store, the actor was identified and arrested.

Receiving Stolen Property and Eluding Arrests: Detectives identified the driver and occupants of a stolen vehicle that fled from patrol officers and subsequently was abandoned in the Royal Oaks complex. All four occupants were identified and arrested.

December 2017

Armed Robbery: Detectives are investigating an Armed Robbery at a local cleaners. The victim reported that the actor brandished a large kitchen knife and demanded money. The victim was not injured. Investigation ongoing.

Theft Arrest: An investigation into the Theft of electronics from two victims resulted in an arrest of a juvenile. All of the stolen electronics were recovered and returned to the victims.

Theft Arrest: Detectives investigated a cell phone Theft. A juvenile was identified and charged.

Missing Person: Detectives investigated the whereabouts of a missing juvenile with a history of depression. The juvenile was located unharmed.

Terroristic Threats Arrest: An investigation into a report of threats resulted in a juvenile being arrested for Terroristic Threats and Disorderly Conduct.

Property and Evidence

The function of the Property and Evidence Unit is to manage and control all evidence and property coming into the custody of the department. Strict accountability is maintained for all property and evidence. The function is critical to supporting investigations and promoting successful prosecution in criminal trials. The Property Custodian also facilitates the timely return of property to owners. A properly administered property and evidence function promotes the agency's reputation as honest, reputable and worthy of the public's confidence and trust.

Other duties of the Property and Evidence function include the delivery of departmental weapons, preparation of forfeiture applications, destruction and disposal of property, recovering outdated prescription medication from the public, as well as facilitating public auctions. In 2017, efforts continued to release, destroy or otherwise dispose of property that had accumulated over time. This accomplishment will aid in the function's future level of efficiency.

Property & Evidence Statistics

Category	2016	2017	Increase/Decrease
Total Cases	504	494	-2%
Total Items	1529	1450	-5%
Items Released/Disposed	354	290	-18%
Weapons Destroyed	29	39	+31%
Project Medicine Drop	404 lbs of RX	428 lbs of RX	+6%
Items Transferred to Labs	105	98	-7%
Forfeiture Applications	6	1	-85%

Internal Affairs

The South Brunswick Police Department Internal Affairs Unit accepts, reviews, and responds to all complaints against police officers received from the public or from superior officers within the organization. Citizen complaints may be made in person, by telephone, fax, internet, or through the mail. These include anonymous complaints, complaints from third party witnesses, juveniles and complaints from parties not directly involved in the incident from which an allegation arises. All allegations are carried to their logical conclusion by experienced and trained investigators.

The investigative process assesses the propriety of all on or off duty conduct during the incident in which the alleged misconduct



occurred. If during the course of an investigation there is an indication that misconduct occurred other than that alleged the investigator examines the additional potential misconduct to its logical conclusion.

Disciplinary Process

In any given year officers of the South Brunswick Police Department are involved in thousands of citizen contacts. Many are routine and many involve critical situations. The Internal Affairs Unit is tasked with handling complaints from the public regarding officer conduct, as well as rare allegations of criminal conduct by department members. During 2017, no criminal charges were filed against an officer of the agency.

Allegations and Outcomes

All complaints are categorized based on the alleged offense. Upon the completion of the investigation it is reviewed by the Chief of Police and is designated with one of the following dispositions:

Exonerated: The alleged incident did occur, but the actions of the officer were justified, legal and proper.

Sustained: The investigation disclosed sufficient evidence to prove the allegation, and the actions of the officer violated a provision of the agency's rules and regulations or procedures.

Not sustained: The investigation failed to disclose sufficient evidence to clearly prove or disprove the allegation.

Unfounded: The alleged incident did not occur.

Policy Failure: There is no law, policy or departmental order that addresses the allegation.

Penalties

The following penalties may be assessed against any member or employee of the South Brunswick Police Department as a result of disciplinary action:

- Oral Reprimand
- Written Reprimand
- Voluntary surrender of time off in lieu of other action
- Suspension
- Demotion
- Dismissal

Citizen Allegations

During 2017, 21 complaints were reported by citizens compared to 19 reported in 2016. The dispositions of the Citizen Complaints are as follows:

Disposition	2016	2017
Exonerated	16	12
Sustained	3	1
Not Sustained	0	4
Administratively Closed	0	2
Pending	0	2
Unfounded	0	0
Total	19	21

Internal Complaints

During 2017, the agency conducted 22 internal reviews compared to 17 in 2016. These internal complaints typically originate from a supervisor who detects a possible deficiency in an officer's performance or for a violation of policy.

Disposition	2016	2017
Exonerated	4	8
Sustained	13	12
Not Sustained	0	1
Administratively Closed	0	1
Pending	0	0
Unfounded	0	0
Total	17	22

Total Complaints for 2017

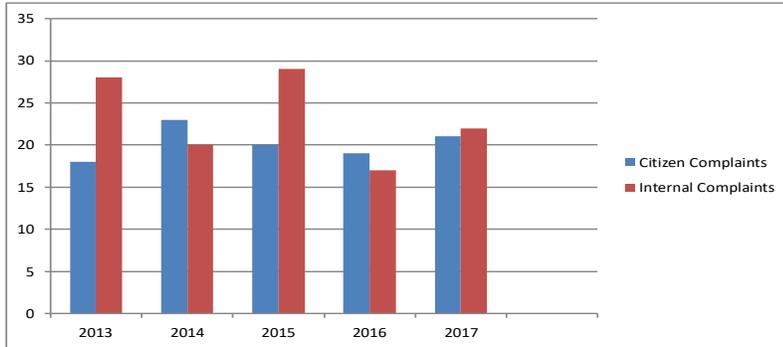
Of the 43 total investigations conducted by the Office of Professional Standards in 2016, the final dispositions were as follows:
20 Exonerated



- 15 Sustained
- 3 Not Sustained
- 3 Administratively Closed
- 2 Pending
- 0 Unfounded

In 2017, there were no sustained allegations that resulted in a fine or suspension in excess of 9 days.

5 Year Comparison of Citizen and Internal Complaints



Public Information Officer

The Office of Public Information is responsible for all strategic communication regarding Police Department activities. The office works in accordance with department directives, prosecutor’s office policy, the Open Public Records Act and Governor’s Executive Order #69, to disseminate information to the media on a daily basis.

The PIO coordinates with fire, EMS and the Office of Emergency Management in providing the public and media with information. The primary means of communication is through our Nixle email alert system. In 2017 the Nixle system grew to 23,927 subscribers receiving emergency alerts, press releases, and community notifications. In addition to Nixle, the department has a Twitter account with 2,700 followers and a YouTube channel.

The Office of Public Information issued 231 press releases in 2017. Providing timely information to the public and media was instrumental this year in solving a number of cases. Surveillance videos released to the media by the office led to gathering additional information on several investigations. Nixle alerts also helped locate missing persons, one of which was a missing Autistic teen. Community notifications, traffic alerts, and weather notifications were routinely sent out to keep the community informed and updated.

The office coordinated two press events involving a group of officers’ who purchased a new bicycle for a juvenile who had his stolen and our largest attended National Night Out event.

The PIO regularly fielded inquiries from the NJ.com, Star-Ledger, The Home News Tribune, Sentinel, the South Brunswick Patch, Tap-Into South Brunswick, and News 12 NJ along with the New York television stations.



OPERATIONS COMMAND

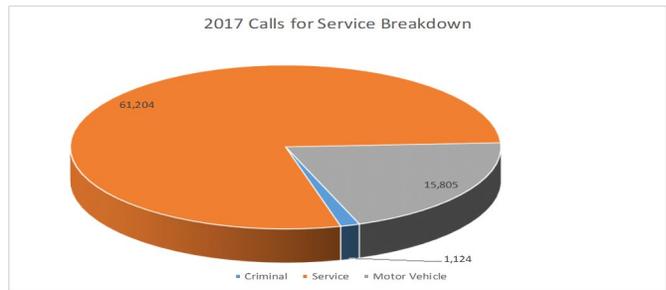
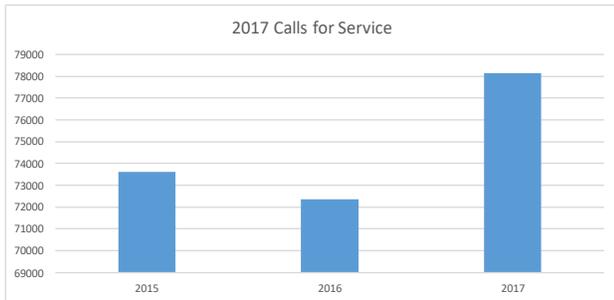
Patrol Division

Patrol officers are the first responders to all emergencies and calls for service. In addition, they conduct the initial investigation into all criminal activity, provide patrol services that address quality of life issues, handle traffic related activities including enforcement and crash investigations, selective enforcement details, and security checks of commercial and residential properties.

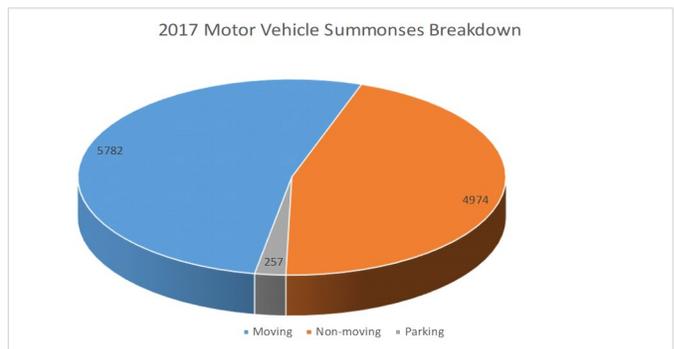
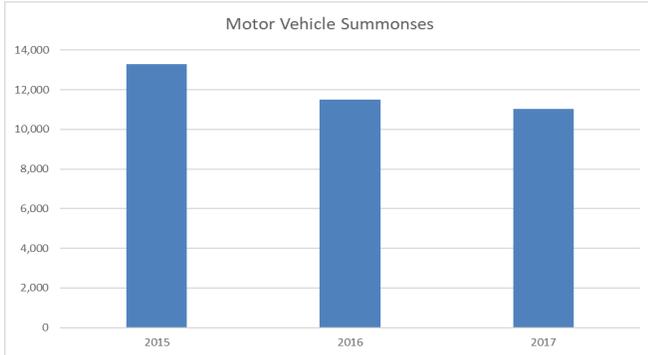
The patrol division is headed by an Operations Captain. The division is then divided into two platoons each led by a Lieutenant. The two platoons are further broken down into three shifts. Each shift is comprised of two sergeants and five to seven patrol officers. This means seven to nine officers scheduled for duty on each shift prior to the use of any personal time off or scheduled training.

All officers assigned to the division work a modified three-on/three-off schedule. The daily hours of operation create an overlap of shifts that produces periods of the day when manpower is nearly doubled.

Patrol responded to 78,133 Calls for Service in 2017. Of the total Call for Service, 61,204 (78.33%) were service calls, 15,805 (20.23%) were motor vehicle stops and crashes, and 1,124 (1.44%) related to criminal activity.

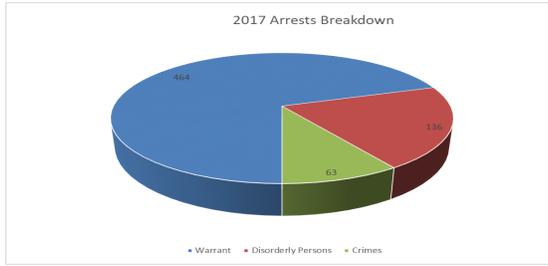
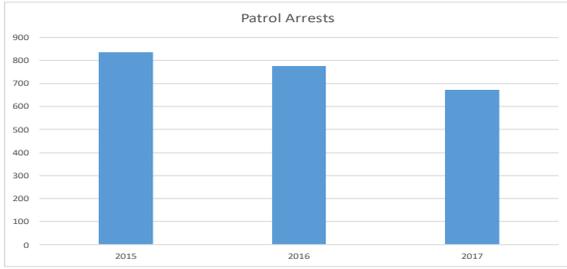


Patrol officers issued 11,013 motor vehicle summonses in 2017. 5,782 (52.50%) summonses were issued for moving violations, 4,974 (45.16%) for non-moving violations, and 257 (2.33%) for parking violations.

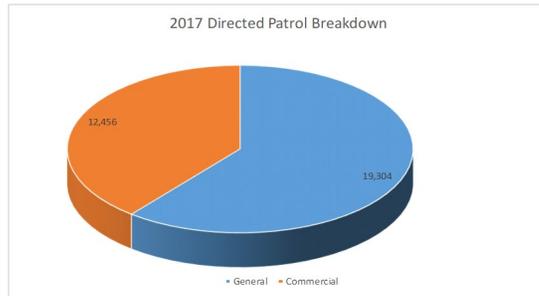
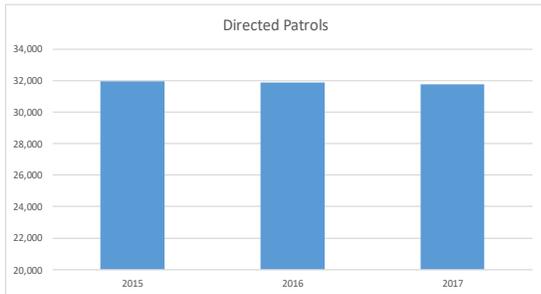


Patrol made 663 arrests in 2017. The arrests are categorized into three areas; warrants, disorderly persons offenses, and crimes. There were 63 (9.5%) arrests for crimes, 136 (20.5%) arrests for disorderly persons offenses, and 464 (70.0%) arrests on outstanding warrants.





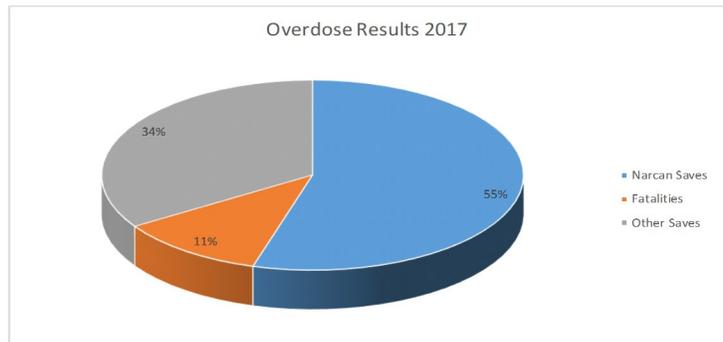
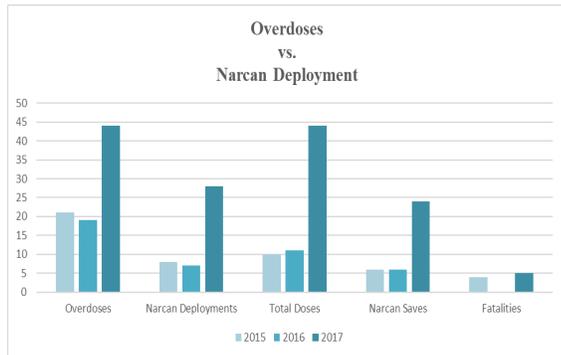
Directed Patrols are specific checks of a target area designed to prevent or deter crime. General DPs cover parks, schools, neighborhoods, churches, and residences. Commercial Directed Patrols covers businesses, buildings, stores, and construction sites. Patrol conducted 19,304 (61%) General and 12,456 (39%) Commercial Directed Patrols in 2017.



Patrol Narcan Deployment

Narcan was first used by Patrol in South Brunswick on October 19, 2014.

From January 1, 2015 to December 31, 2017 Narcan has been deployed on 43 calls, 65 doses have been administered, and has been attributed to 36 lives saved.



Noteworthy Calls

On January 3, officers took a report of a stolen generator from a construction site at Route 130/Broadway Road. This was the second generator stolen from that site.

On January 3, officers responded to Palladio Blvd for a report of a burglary in progress. An unknown male kicked in the front door and made entry into the home where a 19 year old was present inside the house. The actor fled in a white SUV with tinted windows.

On February 2, officers took a report of an occupied burglary at 8 Vincent Avenue. The resident reported that a black male entered his residence through the unlocked front door while he was sleeping in the living room. The actor fled the residence into



a wooded area.

On February 10, officers responded to the Viking Buy Rite Wine & Liquor store for a burglar alarm and observed forced entry to the business. The suspect was located hiding behind a snow bank.

On March 4, officers took a report of extortion. The victim reported that he sent a male actor \$100.00 in exchange for not sharing a video with his university. The male had demanded more money, which prompted the victim to call the police.

On March 5, officers responded to the La Mirage for a domestic assault. Actor fled but was located behind the Vicenza and arrested.

On April 9, officers took a report for a burglary to a residence. Victim returned home from an overnight stay to find her front door pried open. The only item missing was a small safe containing personal papers and a 3-carat diamond ring valued at \$20k.

On April 27, officers took several reports of vehicle burglaries. During the overnight hours, actors entered multiple unlocked vehicles and vandalized three others.

On May 7, officers took a report of a burglary to Crossroads Nursery. The actor smashed the glass entry door and removed the cash register, which contained approximately \$300 in cash. Officers recovered blood and fingerprints during processing

On May 19, officers responded to the Route 1 McDonald's for an unconscious male in a vehicle. The unconscious victim received two doses of Narcan and regained consciousness.

On June 4, during a motor vehicle stop, officers arrested a 19 year old male for possession of CDS under 50 grams. He was transported to Headquarters, processed and released on a summons.

On June 23, officers arrested a 50 year old male on Route 130 for Driving Under the Influence. The passenger had to take control of the vehicle and was able to come to a stop after the driver became unconscious. Officers administered two doses of Narcan and the driver regained consciousness but refused further medical attention

On July 21, Patrol responded to Hotel Vicenza for a wellbeing check of two children. The investigating officer determined that the mother was under the influence of heroin and had left a two year old and a four year old unattended. The mother was charged with two counts of 2nd degree endangering the welfare of a child.

On July 28, 2017, a suicidal person sent a text message to a family member with a gun pointing to their head with the text stating they want the pain to end. An extensive search located the subject in Philadelphia where they were transported to the hospital.

On August 14, two subjects operating a stolen MV crashed at Route 1 and College Road. Officers apprehended both subjects after they fled the scene. They were charged with Receiving Stolen Property and CDS offenses.

On August 16, juveniles were drinking alcohol in a wooded area when one passed out and began foaming out the mouth. 911 was called and the juvenile was transported to Princeton Medical Center.

On September 10, Patrol assisted evacuating the Best Western motel because of a fire. Patrol secured the scene until the morning for further investigation by the Fire Marshalls.

On September 16, a victim reported an unknown male attempted to carjack him at gunpoint. The victim fled the scene in his vehicle and called 911. The suspects were later identified and charged.

On October 15, actors entered the BP gas station in a white vehicle, confronted the attendant, and shot him several times. Three (3) .45 caliber shell casings as well as a spent round were recovered. Investigation led to the arrest of all the actors involved.

On October 21, a motor vehicle stop led to an arrest of the driver on a warrant. During the search incident to arrest, a loaded .25 caliber handgun was found on the actor's person. A search of the vehicle produced 6 Prednisone pills. The driver was charged with Unlawful Possession of a Handgun and Possession of a Prescription Legend Drug.

On November 5, Patrol responded to the Kendall Park Exxon Station to investigate a Theft of Services. Officers located the involved vehicle, discovered it was stolen, and were attempting a high-risk stop when it fled. During the pursuit, the stolen vehicle collided with a Patrol unit causing minor damage. The actors fled the vehicle on Timberline Court and were later arrested.

On November 22, an intoxicated driver struck another vehicle causing both vehicles to flip over. He was arrested for DUI and



charged with 4th Degree Assault By Auto for causing injury to the other driver.

On December 4, officers responded to the Metro Cleaners for the report of a robbery. The victim stated that a light skinned male, approximately 6' tall walked in brandishing a large kitchen knife and demanded money. The actor made away with approximately \$150. The victim was uninjured.

On December 21, Patrol responded to investigate a trespassing complaint at Herman Transportation. Officers observed the actor on the property and attempted to escort him off the property. He physically resisted officers' commands and was subsequently arrested.

In addition to their patrol responsibilities, officers in the Patrol Division perform various other ancillary duties in the department. They are as follows:

- 12 Field Training Officers
- 5 Police Honor Guard members
- 8 Evidence Technicians
- 4 Department Firearms Instructors
- 3 Bicycle Unit Officers
- 2 Domestic Violence Liaisons
- 2 Bias Crimes Liaison Officers
- 11 Alcotest Operators
- 2 Certified DRE (Drug Recognition Expert)



UNIFORM CRIME REPORT STATISTICS

Part I Crimes	2016	2017	Change	Percentage
Homicide	0	0	0	0.0%
Rape	3	8	5	166.7%
Robbery	8	9	1	12.5%
Aggravated Assault	7	8	1	14.3%
Simple Assault	133	208	75	56.4%
Burglary	79	105	26	32.9%
Theft	273	311	38	13.9%
Motor Vehicle Theft	29	23	-6	-20.7%
Arson	2	0	-2	-100.0%

UCR Clearance Rate	Part I Total	Part I Cleared	Percentage Cleared
2016	534	154	28.8%
2017	672	164	24.4%

UCR Arrests	2016	2017	Change	Percentage
Adults	528	430	-98	-18.6%
Juveniles	73	74	1	1.4%
Total	601	504	-97	-16.1%
Stationhouse Adjustments	21	4	-17	-81.0%

Arrest statistics provided to the State Police follow specific Federal guidelines. These arrests are only for those individuals arrested on crimes occurring in South Brunswick. They do not include Warrant Arrests for other jurisdiction. UCR statistics and arrest numbers are based on availability at the time this report was generated and may vary slightly



DEPARTMENT GOALS

GOALS MET FROM 2017

Opiate Outreach Initiative

In 2017, we introduced an Opiate Outreach initiative in which officers who deal with drug addicted persons and/or their families are able to offer them resources to approved recovery specialists. Our goal continues to be to end the stigma of addiction, eliminate the barriers that prevent individuals from seeking help and reduce the overall abuse of opiates within our community.

De-Escalation Training

In 2017, we added de-escalation training to our already aggressive training curriculum. This training was started in the classroom and ultimately was conducted on the range as part of a multi-faceted drill. Throughout the year, officers responded to situations which involve parties that are in a highly emotional state or have varying mental health issues. In dealing with these individuals officers sometimes need to utilize force to resolve the matter. As a result of the training, officers were able to handle these types of calls utilizing these techniques. Because of the positive feedback from both the community and the officers the de-escalation training program will continue to evolve.

2018 GOALS AND OBJECTIVES

Goal #1: Enhance Juvenile Court Diversion Program:

Objectives

1. Provide training for detectives and officers in accordance with State guidelines on the use of Station House Adjustments.
2. Coordinate with the Middlesex County Prosecutor's Office for approval of juveniles into Station House Adjustments where approval is needed.
3. Create quarterly reporting on Station House Adjustments to monitor the program.

Goal #2: Implement increased training for tactics and de-escalation methods.

Objectives

1. In 2017 the Training Committee identified agency needs. The plan requires monthly training on a wide array of tactics and de-escalation methods. Monthly training will take place on shift overlaps using lecture and hands-on training.
2. Semiannual reassessment of training needs by the Training Committee.

Goal #3: Increased detection of impaired driving

Objectives

1. Increase training of officers on impaired driving both from alcohol and narcotics.
2. Develop additional drug recognition officers
3. Develop training for officers on search warrants for blood draws in coordination with the Middlesex County Prosecutors Office.

Goal #4: Expansion of Community Engagement Efforts

Objectives

1. Increase our community outreach with adding addition residents to the Special Needs Registry.
2. Increase our Citizen Police Academy participation by offering classes' semiannual.
3. Develop a business outreach effort to address the growing needs and issues.



Closing Remarks



Our agency works in partnership with an engaged community to prevent, detect, and deter crime. I want to thank everyone in the community who supported our efforts to reduce crime and improve the quality of life in South Brunswick Township.

I would especially like to thank the Mayor, Town Council, Township Manager, Middlesex County Prosecutor Andrew Carey and his staff, Township Department Heads, School Officials, and the residents of South Brunswick Township. The partnerships we have built over the years have had a positive impact on our ability to provide quality services to all who reside and work in South Brunswick. I look forward to working closely with our political leaders, business leaders, community leaders, residents, and staff to meet all the challenges that 2018 will present.

The South Brunswick Police Department has some of the finest men and women in law enforcement, both sworn and civilian. I want to thank the men and women of the South Brunswick Police Department for their continued professionalism and hard work. This agency will continue to meet the needs of our community by delivering quality and professional police services.

Respectfully submitted,

A handwritten signature in cursive script that reads "Raymond J. Hayducka".

Raymond J. Hayducka
Chief of Police

