

ANNUAL REPORT

2018

**RAYMOND J. HAYDUCKA
CHIEF OF POLICE**

SOUTH BRUNSWICK TOWNSHIP Police Department



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The South Brunswick Police Department is comprised of 125 employees, 86 being sworn officers. We provide a wide range of services to the residents and businesses located within the Township. Our community has a daytime population of over 100,000. We have 47,100 people who live here and 2,300 registered businesses.

Our department has and always will strive to improve the quality of life for all who reside and work in South Brunswick Township. In 2018 the tragedy at Marjory Stoneman Douglas High School in Florida impacted events around the nation and in our community. A heightened community awareness of the dangers of school shootings gave rise to community meetings about our comprehensive safety efforts. We expanded our outreach and presences at all schools and coordinated with South Brunswick School District and private schools to enhance their security. Our outreach included expansion of our Community Policing Bureau and additional programming.

Our police department handled 81,899 cases that include 4,357 first aid calls, and 1,165 fire calls. Our crime remains one of the lowest for any similar sized community in our county. Our enforcement efforts and community engagement resulted in a 29% reduction in crime in 2018. We saw crime down in nearly all categories including a 55% reduction in burglaries. Our efforts to divert juveniles from the criminal justice system resulted in 35% reduction in juvenile arrest and a large increase in alternative resolutions.

We received \$51,587 in grant funding. These grants allow for us to expand our efforts to address many of the quality of life traffic issues that impact our community. Our Traffic Safety Bureau works with our federal, State, and County partners to address congestion and concerns on our roadways. We increased our detection and apprehension of impaired drivers by 39%.

One of our goals in 2018 was to expand our in house training for officers to address the ever changing demands on law enforcement. Our advanced defensive tactics was meant to reduce officer injuries and provide officers with alternative means to resolve critical incidents. We saw a 12% reduction in incidents requiring using force.

Our department continues to be recognized for our outstanding community engagement efforts. Our National Night Out remains one of the top events by crowd size and business participation in the State. Our officers were one of the top fundraisers for New Jersey Special Olympics Torch Run, we partnered with Target and South Brunswick School District to host another successful Heroes and Helpers program, and Santa Day brought out its largest crowd ever. These efforts just highlight the quality of officers who make up our department.

As Chief of Police, I am extremely proud of the sworn and civilian members of this department. Their commitment to this police department and community are second to none. I understand that our success is built on our partnership with our community. I am committed to leading one of the finest law enforcement departments in the State as we address the needs of the future.

Raymond J. Hayducka
Chief of Police



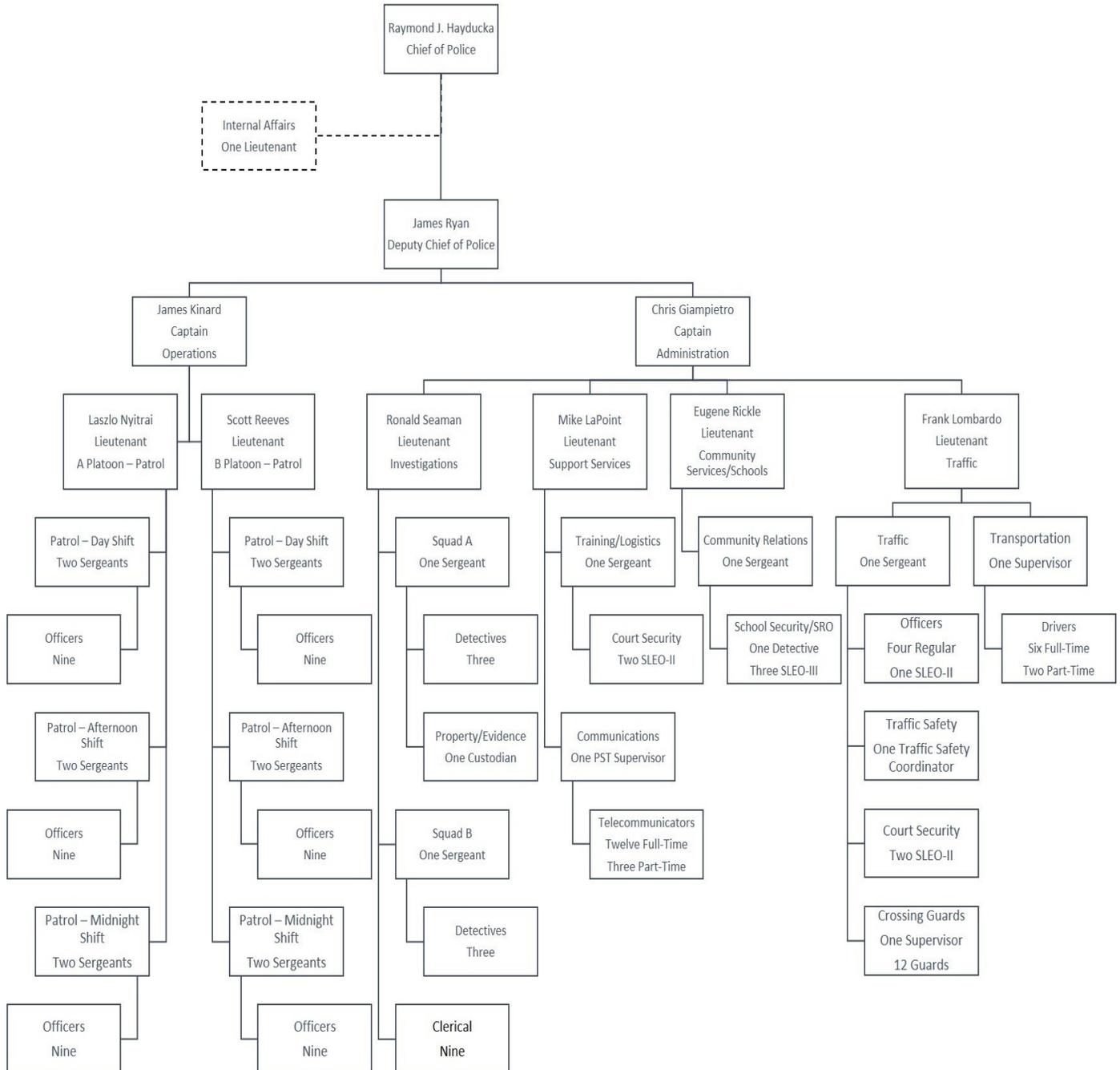
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DEPARTMENT'S ORGANIZATION

DEPARTMENT'S TABLE OF ORGANIZATION



PERSONNEL ACTIONS

The department hired five (5) new officers, bringing our total to eighty-six (86) sworn officers. Five (5) of the sworn officers are Special Law Enforcement Officers. We have twelve (12) full-time and five (3) part-time Telecommunicators and a civilian staff of ten (10). The Department of Transportation employs seven (7) full-time and two (2) part-time bus drivers and one (1) secretary. There are 15 crossing guards for the Township schools. The department's 2017 personnel changes are as follows:

New Hires

William Michie	January 8	Patrol Officer
Kent English	January 8	Patrol Officer
Bruce Redfield	June 4	Patrol Officer
Brooke Goetz	June 4	Patrol Officer
Andre Civil	August 20	Patrol Officer
Christine Thompson	March 5	Part Time Bus Driver
Henry Pannell	March 19	Dispatcher
Kenneth Burlew III	May 14	Dispatcher
Brittany Kelly	June 18	Dispatcher
Amber Redfield	October 29	Clerical
Sean Nally	May 14	Part Time Intern
Garret Byrne	May 21	Part Time Intern

Promotions

James Ryan	January 12	Deputy Chief
James Kinard	January 12	Captain
Michael LaPoint	January 12	Lieutenant
Frank Mongalieri	January 12	Sergeant
John Niper	January 12	Sergeant
Eugene Rickle	June 29	Lieutenant
Nathan Labuda	June 29	Sergeant

Assignments

William Beard	January 1	Traffic Bureau
Eric Buraszkeski	January 1	Support Services
Bryan Sites	January 23	Motorcycle Officer
James Kinard	January 23	Awards Committee Chair
Roger Tuohy	January 23	Awards Committee Chair
Michael Kuchma	January 23	Awards Committee Chair
Ryan Bartunek	January 23	Awards Committee Chair
Salvatore Fama	January 23	Awards Committee Chair
Eugene Rickle	February 1	National Night Out Committee Chair
Richard Schwarz	February 1	National Night Out Committee
Peter Santa	February 1	National Night Out Committee
Salvatore Fama	February 1	National Night Out Committee
Jarrid Harpster	February 1	National Night Out Committee
Aaron Parks	February 1	National Night Out Committee
Daniel Rodriguez	February 1	National Night Out Committee



Brooke LaBelle	February 1	National Night Out Committee
Jaqueline Siemen	April 1	TAC Officer
Kevin O'Neil	June 1	DEA Assignment
Bryan Garrison	June 15	Promotion Committee
Salvatore Fama	June 15	Promotion Committee
Monica Posteraro	June 15	Promotion Committee
Dennis Yuhasz	June 15	Promotion Committee
Eric Tighelaar	June 15	Promotion Committee
Jamal Benbow	June 15	Promotion Committee
William Merkle	June 15	Promotion Committee
Daniel Rodriguez	June 29	PAL Liaison
Brady Shelcusky	July 17	Detective Bureau
Tara Jaidullo	August 6	Community Policing
Thomas Spilatore	August 30	Firearms Instructor
Jarrid Harpster	August 30	Firearms Instructor
Kevin O'Neil	August 30	Detective
Robert Marrese	September 14	Honor Guard
Marcus Leysath	September 14	Honor Guard
Craig Cleffi	September 14	Honor Guard

Retirements

Cindy DiMonda	March 31	Dispatcher
Gilda Stanlaw	November 1	Clerical
James Kinard	December 31	Captain

Resignations

Henry Pannell	May 10	Dispatcher
William Bonura	June 3	Patrol Officer

Transfers

Parame Kannan	August 13	Clerk's Office
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ADMINISTRATIVE COMMAND

SUPPORT SERVICES DIVISION

The Support Services Division is comprised of various bureaus, units and functions. These are; Training Bureau, Communications Bureau, Accreditation Unit, Logistics function, Administrative function and the Finance function. All these sections combined provide the administrative and operational support functions for South Brunswick Police Department. Other responsibilities also include overseeing of recruiting and officers' temporarily assigned to modified duty. The Support Services Division provides the necessary tools and expertise to ensure that the department can operate successfully.

TRAINING BUREAU

The Training Bureau coordinates various types of training for the members of the South Brunswick Police Department. This includes mandatory, recommended, command and discretionary training. In addition, the bureau is responsible for coordinating basic training for recruits, in-service training, roll call training, accreditation mandated training and state mandated training. Examples of various training areas include firearms requalification, pursuit policy, Use of Force, Blood Borne Pathogens, CPR/First Aid, Active Shooter and Domestic Violence. The overall mission of the Training Bureau is to ensure the professional development of all staff.

It is the goal of the Training Bureau to ensure that all of our employees receive training that is both relevant to their job and contemporary. In order to be proactive and take every possible action to provide the highest level of training the Support Services Division provided significant supplemental training utilizing resources such as the Daigle Risk Management service and internal training via our data management system. This training included topics such as command training, FTO training, foot pursuit, handcuffing, taking citizens' complaints. These supplemental in-house trainings accounted for over 1000 hours of training. The department also offered training to outside agencies in dispatch certification which included the Basic 9-1-1 Operator and Emergency Medical Dispatch.



In 2018, the Training Bureau continued the agency commitment to offering “need to know” training on a regular monthly basis. This training is a cornerstone to the Divisional efforts to mitigate liability through employment of training geared towards those high risk and high repetition activities identified as germane to the agency functions.

CORE training is this agency's commitment to professional development by individual function or assignment at the various ranks. CORE training in 2018 totaled 362 hours. We provided 1687 hours of training mandated by either the State of New Jersey or Middlesex County. Our Command staff received 727 hours of specialized command training, which included Sergeant Michael Kuchma graduating the NJSACOP Command and Leadership Academy. In addition, 2,511 hours of discretionary training were



delivered to officers. Discretionary training is defined as remedial, career development, job enrichment, and job enhancement training. Our 2018 training totaled 5290.5 hours.

COMMUNICATIONS BUREAU

The Communications Center is a clearing house for information that is related to all emergency services. The PST's operate and monitor 50 radio channels serving over 800 portable and mobile radios; in addition the PST's operate the mutual aid radios such as SPEN (State Police Emergency Network) and the Middlesex County Hotline. The Communications Center handles dispatch for both South Brunswick and the Cranbury Township Police Department.

For 2018 the PST's made or received a total of 250,215 radio transmissions for South Brunswick Police and an additional 23,229 transmissions for Cranbury Police

The PST's are responsible for six 9-1-1 phone lines, five non-emergency phone lines and four internal phone lines. On average our dispatchers answer 1,926 9-1-1 emergency calls a month. The Communications Personnel handled 99,416 telephone calls for the year. This averages to 272 telephone calls per day.



The Communications Center has a minimum staffing level of two Certified Public Safety Telecommunicators (PST) working during dayshift and afternoon shifts, while the midnight shift can be operated on a limited basis with one Telecommunicator.

In addition the Communications Center dispatched numerous police, first aid and fire calls for service:

	2017	2018
South Brunswick Police Calls	79,775	81,899
Cranbury Police Calls	13,233	12,029
First Aid Calls	4,478	4,357
Fire Calls	1,012	1,165
Total	98,498	99,450

The PST's monitor the APB Net information service which notifies every police department in the State of ongoing issues such as missing persons and wanted persons. They are also responsible for the Teletask Emergency Notification System, which sends recorded messages to residents, keeping them informed on events and announcements that may affect them.

Each PST is able to access the New Jersey MVC files, Administrative Office of the Courts files (ATS&ACS) and the Internet from their workstation. They track and document every call and responding unit(s) in an in-house computer aided dispatch system (CAD). The PSTs also monitor approximately twenty security cameras and 22 panic alarms located in both the Police Department and the Municipal Building. The cameras images are displayed on two 42" multiplexed monitors so that all the cameras are available to each side of the communications center.



The Dispatch Personnel monitor the 3SI Electronic Satellite Pursuit Program that is located on the center console. This program monitors area banks for activation of a device that indicates a bank robbery has taken place, and will allow the user to track the devices location in real time for responding officers.

The Nixle notification system continues to be a success. Registration for this system is voluntary for anyone who wishes to receive important text/email notifications that the police deem appropriate. Residents can opt to receive important announcements regarding road closures, crime reports, and suspicious activity by email or text messages to their cellular device.

Communications has access to the NJ DEX system available through NCIC 2000. This allows inquiries into the NJSP database for investigations. The NJ DEX database is a tool which allows police departments to share information on criminals and patterns of crime statewide. The Detective bureau also has access from their NCIC terminal.

The Enforsys Computer Aided Dispatch (CAD) system which started in October 2007 is an integral part of the call taking and dispatch process; the software had a major upgrade this October which has improved statistical accuracy. The data is continuously being updated or modified to ensure accuracy. The system is linked with Think GIS mapping software giving dispatchers and officers exact location information on calls. The CAD can accept the raw 9-1-1 data and populate the appropriate fields thus streamlining the call taking process and affording the call taker more time to address the caller's needs. Think GIS has been modified to display the address, police patrol district, the residential development or shopping center, the police tow zone, the primary fire company and the assigned fire box alarm plan and the Public Utility company. This enhances the call takers ability to obtain pertinent information to make informed decisions from a central location and dispatch the appropriate agencies. All three fire companies assist with updating the fire box plans for their jurisdictions.

ThinkGIS is continuously updated with the township business list. This assists dispatchers, and officers on the road with identifying, and locating business that may not be properly signed. If available, it can provide the phone number of the business also and associated floor plans.

The communications center has integrated the ThinkGIS program which has automatic vehicle location (AVL) capability for tracking the location of the patrol vehicles that are currently on duty. Monmouth Junction Fire Department has several vehicles equipped with AVL also. This assists the PST's in locating an officer if the officer is unable to transmit their location for any reason. The ThinkGIS program is able to plot the location of all the incoming 9-1-1 calls directly to the map displayed on the monitor. This technology is used daily to locate 9-1-1 cellular calls and assist callers with determining their location, when they are not familiar with the area. The crime Mapper program has been fully implemented. This better serves the department to visually follow crime trends and to direct concentrated patrols in a more precise manner.

NCIC teletypes are being received electronically through the CJISM program. Only predetermined teletypes will automatically print out. This has greatly reduced our paper usage, as this service runs 24/7 365 days a year.



The Communication Center continues to move forward in training and technology in an effort to provide the best service and protection for the Officers and the public.

ACCREDITATION UNIT

Accreditation is a progressive and time proven way of helping law enforcement agencies calculate and improve their overall performances. In March of 2014, our agency received national accreditation from the Commission on Accreditation for Law Enforcement Agencies (CALEA). In November of 2016, our agency completed CALEA's On-Site Assessment for the reaccreditation process. We were reaccredited by CALEA in March of 2017. We are recognized as one of only fourteen law enforcement agencies in the state of New Jersey to attain this prestigious honor. In addition, we continue to maintain our accreditation status with the State through the New Jersey State Association of Chiefs of Police (NJSACOP). South Brunswick is just one of two departments in New Jersey with both CALEA and NJSACOP accreditation. As a recognized leader in the Law Enforcement Accreditation movement, we have assisted numerous agencies in achieving their accreditation.



ADMINISTRATIVE FUNCTION

The Administrative function includes the management of the data management system (DMS), the scheduling management system and numerous other databases. Supporting the data management system is labor intensive and involves keeping up to date with the ever changing myriad of directives from the federal, state, and county authorities. Additionally, internal policy decisions are implemented and departmental directives are modified accordingly. Scheduling is a critical aspect of administration and all elements of personnel schedules are managed. Schedules are crafted to maximize efficiency of the agency and to ensure taxpayers receive the maximum value possible out of human capital. Staff support is a critical part of the administrative function and personnel issues are dealt with on a daily basis. Collective bargaining agreements are catalogued and researched to provide interpretations and support. In these situations, we work coactively with Township Human Resources and Personnel to resolve issues. The administrative function also oversees the modified duty program.

LOGISTICS FUNCTION

The logistics function ensures that the police department is able to carry out its duties and serve the public by providing and maintaining the required means and tools.

In addition to providing day-to-day logistical support, the logistics function procures new equipment and replacement equipment as well as executing budget expenditures. Part of the day-to-day logistical support includes assuring that other commands are properly supplied with expendables including flares, fire extinguishers, safety supplies, ammunition, medical supplies and batteries.

The logistics function also ensures that durable equipment is purchased and properly maintained. For example, the agency deploys a large number of defibrillators that require continual maintenance. We have



maintained our program of gradual replacement of older defibrillators with newer and more cost effective models.

In addition to maintaining current equipment, the staff researches and proposes Capital Projects aimed at replacing old equipment or procuring new assets to enable our agency to better serve the taxpayer.

The logistics function is also responsible for streamlining the bid process through developing, amending and maintaining bid specifications.

The logistics function is also responsible for the maintenance of the Public Safety building and its related support. As part of this function we coordinated necessary upgrades and repairs to the building in conjunction with the professionals from buildings and grounds.

COMMUNITY POLICING DIVISION

The Community Policing Division is comprised of the Community Policing Bureau and the School Resource Officer Unit, which, working together, proactively and coactively address the needs and concerns of the South Brunswick community regarding community partnerships, quality of life issues school security, and crime prevention.

COMMUNITY POLICING BUREAU

The Community Policing Bureau is responsible for the planning, facilitation, and implementation of programs and initiatives that reach out to community groups, both formal and informal, and individuals, with the purpose of reducing crime and the fear of criminal acts, and empowering community members and groups to assist the police department in our shared goal of combating crime in South Brunswick Township. We achieve this goal by partnering with various individuals and groups throughout town, developing shared goals, and acting to reach those goals, with our ultimate objective being the prevention or reduction of crime.

Our Community Policing programs this year included Child ID Day, Youth Police Academy, Citizens' Police Academy, National Night Out, Neighborhood Watch, Heroes and Helpers, the Blue Angel Program, and our senior citizen safety seminar series. In addition, our Community Policing Bureau gave several presentations and tours of Police Headquarters to South Brunswick's youth, provided residents with home security surveys, and provided businesses with commercial security assessments.

Child ID Day

The purpose of this program is to provide hard, permanent cards containing specific identifying information for children, which would be useful to an investigating agency if a child should go missing. Child ID Day was held on Saturday, May 12th, in the Municipal Building's Main Meeting Room, during which we provided 84 child ID cards and made over 200 positive community contacts.

Youth Police Academy

Our Youth Police Academy was held during the weeks of July 9th, July 13th, and July 23rd. Seventy-five



students participated in the program, which presented information and demonstrations on several branches of police work. Topics included patrol, investigations, evidence collection and examination, K9 functions, polygraph operation, DWI, extrication, helicopter support, EMS operations, and more. Wednesday was trip day, and youth recruits visited the New Jersey State Police Museum. Additional emphases were placed on respect and discipline this year, as well as command structure, with each class having squad leaders and class leaders appointed. Team building exercises, work details, and marching were included to further build esprit-de-corps and pride within the groups. Youth recruits, and their parents as well, found the program both entertaining and instructional, and several parents remarked about the positive change in their children's behavior following the week-long programs. Several parents requested we hold a similar program for adults, offering instruction in different aspects of policing.

Citizens' Police Academy

The Citizens' Police Academy program continued through 2018 with two new sets of classes held. Twenty adult citizens were selected to attend eleven weeks of classes for our spring program and 18 chosen to attend the autumn sessions. Topics included an overview of the criminal justice system, criminal and motor vehicle law, arrest, search, and seizure, investigations, traffic, ethics and internal affairs, use of force, first aid, evidence collection, and many other specific aspects of policing. Attendees went through several shoot/don't shoot scenarios with a firearms simulator, and participated in practical exercises which capped off the program. Participants who completed the course left with a greater understanding of police operations and concerns, and the police department gained 38 new informed community contacts, a win/win for both the community and the police department.

National Night Out

National Night Out was held on Tuesday, August 7th. Our celebration was once again held at Rowland Park, during which we drew approximately 7200 attendees, believed to be our largest crowd ever. Activities included displays by the police department's bureaus, a Public Works touch-a-truck, township first aid squads and fire departments, carnival rides, bouncy attractions, a rock wall, games, prizes, free hot dogs, chips, popcorn, soda, water, juice, cotton candy, ice cream, and ice pops, a dance company demonstration, band performances, karate and fitness demonstrations, and many giveaways. This year, we were joined by a contingent of FBI agents who displayed information on FBI operations, including a command truck, bomb unit, and K9. Many attendees remarked that they were very impressed with South Brunswick Police Department's efforts to reach out to the community in such a positive way, and residents seemed to show greater support for the police department as a whole. We were once again the highest ranked department in the State of New Jersey and ranked sixth in the nation for our category according to the National Association of Town Watch.



Project 365 is a component of National Night Out, recommended by the National Association of Town Watch, in which focus is placed on a specific challenge in policing throughout the entire year leading up to National Night Out. Our Project 365 goal for the past year was to forge partnerships with additional established community groups and associations, such as homeowners' and business associations, local benevolent associations, student and cultural organizations, and additional Neighborhood Watch groups. Through our increased interaction with



existing community groups, and the establishment of a few more, presentations to several business associations, and expanded Citizens' Police Academy alumni group partnerships, we feel that we have met our goal. The number of community members comfortable with approaching our police officers with questions, comments, and well wishes during the event evidenced this increase in police/community partnership, and we could not be happier!

Our Project 365 for next year will once again be to continue to forge partnerships with additional community groups and associations, such as homeowners' and business associations, local benevolent associations, student and cultural organizations, and additional Neighborhood Watch groups. This will, in turn, further improve the quality of life within the township through enhanced communications, partnerships, transparency, and community participation. We are confident we will succeed!

This year we once again welcomed the Charlene Austin Memorial Community Unity Day celebration, run by the South Brunswick Municipal Alliance, to National Night Out. By providing them the space for 39 stands, we greatly increased National Night Out's offerings to the community with minimal additional effort on the part of the police department. We were pleased to have provided a venue for the Municipal Alliance event, which would have otherwise not been held.

Neighborhood Watch

The Neighborhood Watch program continued to grow through 2018, as two new neighborhoods formed Watch Groups with approximately 70 new members trained, additional training given to two Watch Groups, and a reaffirmation of purpose by ten previously existing Watch Groups. This program is crucial in residential neighborhood crime prevention as well as in creating a bond between residents and police, and this increase in communication was evident in the number of community contacts throughout the year, as well as the number of volunteers for events such as National Night Out. Several neighborhoods throughout town expressed their concerns regarding recent criminal trends within the State of New Jersey. The resulting Neighborhood Watch meetings we held provided them an outlet for their questions and frustrations as well as providing actionable points designed to aid residents in improving home security and personal safety, consequently making residents feel empowered and decreasing their fear of crime.

Heroes and Helpers

A partnership between the South Brunswick Police Department, Target Corporation, and the South Brunswick School District was continued in 2018, and we held our fifth annual Heroes and Helpers event on Wednesday, December 12th. The event was intended to celebrate the accomplishments of ten students from the district, one from each public school. The recipient students were selected by school staff members according to guidelines provided by the police department. Criteria included positive community and school spirit, community service, positive role model behavior, grades, attendance, overall individual improvement, and a display of positive peer pressure. The students were provided a certificate of excellence, a \$190 gift card to Target provided by a combination of Target, the School Administrators and Supervisors, the Fraternal Order of Police, and the Policemen's Benevolence Association, and a police officer to help



them shop. Response to this program was overwhelmingly positive, and we hope to continue to host this event annually.

Blue Angel Lockbox Program

In 2018, the Blue Angel Lockbox Program continued to expand. The program is designed to fund and facilitate the placement of key lockboxes on the doorknobs of residents 55 years of age or older or with potentially incapacitating medical conditions, and who live alone or are frequently alone. The lockboxes hold keys provided by the residents which allow police to quickly enter a home in the event of an emergency without damaging the door. An initial purchase of 107 lockboxes allowed our police department to offer a potentially lifesaving service to a segment of our population in need of assistance and reassurance. In the past year, 9 lockboxes were placed on approved residents' homes. Eight boxes were removed from homes as residents moved or passed away, bringing the total to 82 boxes currently in use. Due to the use of these lockboxes, several participating residents were able to quickly receive the assistance they needed, and their homes were not damaged upon entry. The program continues to be offered at every opportunity to all qualifying residents.



Senior Citizen Programs

Four presentations focusing on senior citizens' safety issues were delivered at the Senior Citizens' Center. Topics included prevention of fraud and scams, burglary prevention, criminal trends, holiday safety tips, disaster preparedness, senior citizen driving strategies, and home and personal safety. Two additional presentations were made to senior citizens' groups outside the Senior Center. Residents were also reminded of the Blue Angel Program and NIXLE notifications at all presentations.

Crime Prevention in the Community

Several residential and commercial security surveys were conducted along with three house of worship security surveys. In addition, our police department reached out to members of all houses of worship within the township to continue dialogue on how to better protect congregants during an emergency response situation. Fifteen tours of Headquarters were provided to various community groups. Forty-five community presentations were delivered, including talks addressing community concerns, personal and home safety, women's safety, Girl Scouts, and Boy Scouts, and familiarization with police officers. Noteworthy crime prevention efforts include a presentation on preventing violent crime in the workplace at the Economic Development Committee's annual conference, a security assessment and staff training at the Public Library, and workplace violence prevention and response presentations to employees of three corporations in South Brunswick.

The department's web page was updated, and the information presented was updated to include our most recent information, as well as information on additional crime prevention topics.

SCHOOL RESOURCE OFFICER UNIT

The School Resource Officer (SRO) Unit is responsible for the planning, facilitation, and implementation of programs and activities that reach out to school administrative and instructional staff, students, parents, and community members. The unit has the purpose of reducing crime and the fear of criminal acts within the school environment, providing guidance, instruction, and response within and around the schools, and



assisting school staff in maintaining a safe school environment. We achieve this goal by partnering with various individuals throughout the school, including administrators, teachers, counselors, and students. The officers and members of the school community develop shared goals and act to reach those goals, with the ultimate objective being the reduction or prevention of crime in the schools, and the maintenance of a safe school environment.



Initiatives this year included delivering the SAFE Program, updating school security response procedures, and the enhancement of security measures and police presence within the schools. In addition, our SRO Bureau assisted the private schools and preschools in safety and security planning, gave many presentations to youth-oriented groups, and provided several tours of Police Headquarters to South Brunswick's youth.

A new School Resource Officer Bureau Supervisor was assigned to oversee the SRO Bureau, and a detective remained assigned as the SRO at the high school. The position of Class III Special Officer was maintained for the 2018-2019 school year, with a third Class III Special Officer joining the SRO Bureau in December. The officers' responsibilities include school security, assistance with school traffic flow issues, student counselling, classroom presentations, and criminal investigations.

For the 2018-2019 school year, we continued the Adopt-A-School Program, which pairs up a Patrol Bureau officer with each public and private elementary school, allowing for a greater partnership between the schools and the police department, a clearer understanding of school and police operations by each entity, and a better familiarity with school layouts by patrol officers. The officers regularly visit the schools, interact with kids in classes or at recess, provide presentations, and offer advice and support to staff members. The program constantly receives positive feedback from school staff and students.



During 2018, members of the SRO Unit completed 76 Investigation Reports, charged 14 juveniles with delinquency and two adults with criminal acts, and completed 21 Stationhouse Adjustment Agreement with qualifying juveniles in lieu of formal charges. Two juveniles were selected for the Clean Slate Program, with one graduating.

S.A.F.E Program

The S.A.F.E. (Substance Awareness For Empowerment) Program is a program designed to educate children on the effects of drugs, alcohol, and tobacco use. The S.A.F.E. Program focuses on developing decision-making skills, providing facts involving the use of various substances, the development of strategies to resist offers of substance use, and responding appropriately to peer pressure. It also stresses the importance of being confident in making the best decision for that individual. The first two parts of the program are taught to 5th grade students in the elementary schools, with a third component being delivered in Crossroads Middle School to 6th grade students. Saint Augustine's School and the Noor Ul-Iman School are offered all three parts of the program, as well. This year marked the third year of the S.A.F.E. Program's new and expanded format, which proved to be effective and cost efficient, and covers additional topics, while following up on decision making skills during students' transition to



middle school. Officers involved with the S.A.F.E. Program delivered 22 presentations in small assembly format, targeting approximately 1700 students in 2018.

School Security

SROs observed every lockdown drill in every public school and several in private schools, and provided information on improving the procedures, as well as addressing other school security concerns. Every public school building in the district was evaluated for physical safety and security, with school administrators being provided advice and suggestions related to increasing security. Recommendations were listed and prioritized by the school district, and the district developed an action plan to address each issue.

The SRO Bureau oversaw Operation Safe Schools, which deployed officers to each school during arrival and dismissal during the first week of school. Security assistance was given to two schools during their annual outdoor Halloween parades. School buildings used as election polling places were provided additional security assistance on Election Day.

Two private schools and 15 preschools were also offered additional assistance and security guidance in an attempt to bring their security and emergency procedures and protocols up to best practices standards.

All South Brunswick Police Officers were provided annual training in responding to emergency situations in schools. Every police vehicle was equipped with an electronic entry card which, combined with the proper access code, provides police officers access to any district school building in the event of an emergency. Additional training for officers included on-site tactical movement exercises within school buildings.

In an effort to increase police interoperability between Middlesex County law enforcement agencies, we participated in a round-table discussion intended to improve and standardize response to emergency situations in school buildings. A set of standardized, best practices was developed and disseminated, and police personnel trained. This collaborative effort will be carried forward, and will continue to assess and recommend best practices to the school districts.

South Brunswick police officers participated in the facilitation committee for a student demonstration following the events at Marjory Stoneman Douglas High School in Parkland, Florida, offering security suggestions and securing the grounds during the demonstration to keep all participants safe. In addition, South Brunswick Police co-presented information on safety and security protocols and procedures within the school district during a security forum for parents, with nearly 400 concerned residents in attendance. Following the presentation, many parents remarked that their fears were alleviated knowing that the school district and the police department had such a strong partnership and commitment to school safety and security.

School Presentations

The SRO Unit delivered 35 school assemblies on various topics, including safety and bullying prevention and community building during the schools' annual Violence Prevention Week in October, with the goal being a reduction in cases of bullying and other inappropriate conduct within the school



environment. Thirty-four additional presentations on topics such as personal safety, the police role in the community, and police familiarization were also provided within the schools, and 20 presentations were made to school staff members on topics such as recognition and response to SWATTING incidents, drug trends, and response to fights within the schools. Three presentations were given on emergency response procedures to staff members at private preschools, and several presentations on police officers were given to preschool students. South Brunswick police officers also provided training to approximately 200 substitute teachers on security response procedures.

INVESTIGATIONS DIVISION

The primary function of the Division is the investigation of reported crimes. The Division investigates all adult, juvenile, narcotic and school related crimes. In 2018, the Criminal Investigations Bureau conducted 1102 investigations. These investigations involved a wide range of crimes from Aggravated Sexual Assault, Extortion and Theft.

Investigations Statistics

Category	2017	2018
Cases Assigned	1004	1102
Cases Closed	989	1158
Arrests	76	120
Clearance Rate (Part I)	25.7%	29.2%
Backgrounds	356	338

Noteworthy Cases:

January

Cyber Harassment: Detectives investigated a cyber harassment incident involving a juvenile. The victim was deceived into sending nude photographs of himself and the actor threatened to expose the victim if he did not send more. The actor and five other victims were identified and charges are pending.

Endangering the Welfare of a Child: A driver of a vehicle was involved in a crash and determined to be under the influence of several illicit drugs. The driver’s six month old child was in the vehicle at the time of the crash and sustained minor injuries. The driver was arrested and charged with endangering the welfare of a child, assault by auto, possession of CDS and driving while under the influence. The driver was lodged in the Middlesex County Adult Corrections Center.

Bank Robbery: Detectives investigated a robbery at a Kendall Park bank. The actor presented a note demanding money or he would shoot. The actor fled the bank without proceeds and ran north on Route 27.

February

Burglary Arrest: Detectives identified the actor doing burglaries to motor vehicles that occurred in the Dayton section of the township in early 2017. The actor was extradited from Florida and lodged in the



Middlesex County Adult Corrections Center. He was served with charges for burglary, theft and check fraud.

Attempted Murder/Aggravated Assault Arrest: Detectives assisted the Patrol Division with an attempted murder investigation during which an elderly victim was struck with blunt objects numerous times. A search warrant was obtained for the residence and evidence of the crime was recovered. The actor was arrested and confessed to detectives. He was lodged in the Middlesex County Adult Corrections Center.

Criminal Restraint/Lewdness Arrest: Detectives investigated an allegation involving a female victim being restrained while a male actor masturbated on her. The actor was arrested for criminal restraint, lewdness and harassment.

Endangering the Welfare of a Child Arrest: Detectives conducted a proactive investigation into the possession and distribution of child pornography. A search warrant was executed at a Kendall Park residence and numerous electronics were seized as evidence. The suspect confessed his actions and was lodged in the Middlesex County Adult Corrections Center. The FBI assisted in the investigation.

March

Endangering the Welfare of a Child: An investigation into multiple sex crimes resulted in the actor's arrest. The actor was charged with endangering the welfare of child, two counts of invasion of privacy, possession of child pornography and distribution of child pornography.

Aggravated Assault: An investigation into a report of an assault resulted in the arrest of a juvenile. The juvenile was charged with aggravated assault and possession of a weapon for an unlawful purpose. The juvenile was lodged in the Middlesex County Juvenile Detention Center.

Burglary Arrest: An investigation into a burglary of a township residence and theft of electronics and other personal items resulted in the arrest of the actor.

Endangering the Welfare of a Child Arrest: Detectives conducted a proactive investigation into the possession and distribution of child pornography. A search warrant was executed at a Kendall Park residence and numerous electronics were seized as evidence. The suspect was arrested and lodged in the Middlesex County Adult Corrections Center. The FBI and the Middlesex County Prosecutor's Office assisted with the investigation.

April

Megan's Law Violation: Detectives investigated the whereabouts of a Megan's Law registrant that appeared to have moved. The registrant was arrested on multiple warrants including failure to register. The registrant also re-registered with our department.

Assist other Agency: Detectives assisted the Monmouth County Prosecutor's Office and the Marlboro Police Department with a robbery investigation that occurred in their jurisdiction. The actor was arrested by our agency at a township residence and his vehicle was impounded. The actor was charged by the Marlboro Police Department with robbery and weapons offenses.



Theft Arrest: An investigation into the Theft of multiple truck batteries from a township business resulted in the arrest of the actor.

May

Fraud Arrest: An investigation into a fraud from a local business resulted in the arrest of the actor.

Identity Theft/Theft by Deception Arrest: An investigation into a local business being defrauded with the use of stolen credit cards over the course of a month resulted in the arrest of the actor.

Assault Arrest: An investigation into an assault that resulted in the victim sustaining a head injury and being transported to the hospital resulted in the arrest of the actor.

Invasion of Privacy/Cyber Harassment Arrest: An investigation into a nude photograph of a juvenile being shared on social media resulted in the arrest of the actor. The actor was charged with cyber harassment and invasion of privacy. The actor was also charged with additional cyber harassment charges involving two unrelated victims.

June

Theft Arrest: An investigation into the Theft of over \$5,000.00 worth of prescription medication and a power saw resulted in the arrest of the actor. The actor confessed to the crime and all of the property was recovered.

Motor Vehicle Burglary Arrests: An investigation into burglaries to vehicles throughout the township, resulted in the arrest of the two actors. Both actors confessed to the crimes and were charged with multiple burglaries and thefts. The stolen property was also recovered.

Aggravated Assault Arrest: An investigation into an aggravated assault on a police officer resulted in the arrest of the actor. He was lodged in the Middlesex County Adult Corrections Center.

Manslaughter Arrest: Detectives investigated the death of a two year old child. After lab results determined the child ingested a prescription opioid the child's mother was interviewed again. During the second interview, the mother confessed to detectives that she knew the child ingested her prescription opioid. The mother was charged with the child's death and lodged in the county jail.

July

Burglary/Criminal Mischief: An investigation into a burglary and criminal mischief to a storage shed resulted in the arrest of two juveniles.

Receiving Stolen Property Arrest: An investigation into the sale of stolen items from a local business resulted in the arrest of a township man for buying stolen property from one of his son's friends.

Robbery: An investigation into a robbery of CDS and other personal belongings resulted in the arrest of three juveniles.



Burglary: An investigation into a burglary to a local business resulted in the actor being identified and charged with burglary. Several weeks later detectives were able to locate the actor and arrest him.

Lewdness Arrest: An investigation into a report of an adult masturbating in public resulted in the arrest of the actor. The actor confessed to detectives and was charged with lewdness.

Burglary/DNA Hit: Detectives followed up on a DNA hit from a commercial burglary that occurred in May 2017. The DNA found at the scene identified the actor. The actor was charged with the burglary but has yet to be located.

August

CDS Arrest: While conducting a vehicle burglary detail, detectives located a suspicious occupied vehicle. After a brief investigation the occupant was arrested for possession of narcotics.

Missing Person: Detectives conducted an investigation into the whereabouts of a missing juvenile. Detectives located an address where they believed the juvenile was staying in Brooklyn, NY. Detectives contacted the NYPD and the juvenile was located at the address.

Bias Incident: Detectives investigated a bias incident involving a township resident. The resident made racist comments to a juvenile lifeguard at a township development pool. The resident was arrested for disorderly conduct and released.

MV Burglary Arrests: An investigation into numerous burglaries to motor vehicles resulted in the arrests of a man and woman. Both actors were staying at a local hotel. A consent search of their room was conducted and numerous stolen items were seized and recovered. Both actors were charged with multiple burglaries, thefts, and receiving stolen properties as well as possession of drug paraphernalia. Both actors confessed to detectives. The items seized were linked to multiple burglaries in other jurisdictions.

Aggravated Sexual Assault Arrest: An investigation into the Sexual Assault of an 11 year old female resulted in the arrest of a 13 year old male juvenile. The male juvenile confessed to detectives and was lodged in the Middlesex County Juvenile Detention Center.

September

Theft by Deception Arrest: An investigation into the theft of packages on three separate dates from a township FedEx facility resulted in an arrest. The actor used fraudulent identifications to obtain the packages. He was charged with theft by deception, identity theft and possession of fraudulent documents.

Theft: Detectives are investigating the theft of jewelry from an elderly victim's residence. The investigation identified an employee of a senior services business as the actor. The actor was assigned to assist the victim at their residence. The actor was arrested after he was located.

Robbery: Detectives investigated a robbery at a local business. The actor stole 13 cartons of cigarettes



and threatened the clerk. A suspect was identified and arrested.

Robbery Arrest: An investigation into a robbery at a local gas station resulted in an arrest. The female actor assaulted the attendant and attempted to open the cash register. The actor was lodged in the Middlesex County Adult Correction Center.

Theft Arrest: A lengthy investigation into numerous incidents of theft by deceptions by an owner of a township car dealership resulted in his arrest. The investigation was done by South Brunswick Detectives and the Middlesex County Prosecutor's Office. A search warrant was executed at the former business and a fictitious bank account was seized. The car dealership owner was arrested at his residence and lodged in the Middlesex County Adult Corrections Center.

October

Shoplifting Arrest: An investigation into the theft of a case of cigarettes from a local convenience store resulted in the arrest of the actor. The actor was lodged in the Middlesex County Adult Corrections Center.

Burglary/Theft: Detectives investigated a burglary and theft at a township convenience store. The stolen items from the burglary were located in South Jersey. Detectives were able to identify one of the actors and a warrant was issued for his arrest. The actor was located several weeks later and arrested.

Theft by Deception Arrest: Detectives worked with the South Brunswick Municipal Court to identify an actor who altered a municipal court check and withdrew money. The detectives were able to identify the actor through surveillance footage. She was charged with the theft and later arrested.

Harassment: An investigation into multiple FedEx packages being sent to a township resident in retaliation of a prior civil dispute resulted in the actor being charged with harassment and arrested.

Lewdness Arrest: Detectives investigated an act of lewdness. The juvenile actor was identified and arrested.

Aggravated Sexual Assault Arrest: An investigation into an aggravated sexual assault of a 12 year old girl resulted in the arrest of the juvenile male actor. The juvenile was lodged in the Middlesex County Youth Detention Center.

November

Burglary: Detectives assisted with the investigation of an attempted burglary to a residence. The actor was apprehended and a show-up identification was done which resulted in a positive identification of the actor. The actor was interviewed by detectives and confessed. He was later lodged in the Middlesex County Adult Corrections Center on attempted burglary and criminal mischief charges.

Burglary: An investigation into a burglary at a local church and the theft of numerous musical instruments and equipment resulted in the recovery of all the stolen property and the suspect being arrested for receiving stolen property in Middletown Township, PA.



Defiant Trespass Arrest: An investigation into an attempted burglary to a residence that occurred in October 2018 resulted in the recovery of several latent finger prints which lead to the actor's identity and arrest.

Death Investigation: Detectives investigated the death of a 23 year old male at a local hotel. The male was swimming in the hotel pool, lost consciousness and drowned. The Middlesex County Medical Examiner's Office responded and determined the death to be from natural causes.

Attempted Luring of a Juvenile Arrest: An investigation into the attempted luring of a high school student resulted in the arrest of the actor. The actor was interviewed by detectives and made incriminating statements. He was subsequently charged with attempted luring of a Juvenile.

Forgery/Theft by Deception Arrest: An investigation into the theft and forgery of checks resulted in the actor's arrest. The actor confessed to detectives and was charged with uttering, forgery, theft by deception and receiving stolen property. He was lodged in the Middlesex County Adult Corrections Center.

December

Shoplifting / Theft – The Investigations Division finished a several month investigation of cigarette thefts from local Wawa convenience stores in South Brunswick and neighboring towns. The suspect, a New Brunswick resident was identified for all of the crimes throughout Middlesex County. He was later located in New Brunswick and arrested and lodged in the Middlesex County Adult Corrections Center.

Assist Other Agency: Detectives assisted a North Carolina police agency with a fraud investigation where the actor had been involved in loan scams by filing false on-line applications. The actor in North Carolina also filed an on-line police report with our agency. The FBI is in the process of taking over the investigation due to activity in multiple states.

Property and Evidence

The function of the Property and Evidence Unit is to manage and control all evidence and property coming into the custody of the department. Strict accountability is maintained for all property and evidence. The function is critical to supporting investigations and promoting successful prosecution in criminal trials. The Property Custodian also facilitates the timely return of property to owners. A properly administered property and evidence function promotes the agency's reputation as honest, reputable and worthy of the public's confidence and trust.

Other duties of the Property and Evidence function include the delivery of departmental weapons, preparation of forfeiture applications, destruction and disposal of property, recovering outdated prescription medication from the public, as well as facilitating public auctions. In 2018, efforts continued to release, destroy or otherwise dispose of property that had accumulated over time. This accomplishment will aid in the function's future level of efficiency.

Property & Evidence Statistics



Category	2017	2018	Increase/Decrease
Total Cases	494	492	-0.4%
Total Items	1,450	1,519	+4.8%
Items Released/Disposed	290	599	+106.6%
Weapons Destroyed	39	13	-66.7%
Project Medicine Drop	428 lbs. of Rx	328 lbs. of Rx	-23.4%
Items Transferred to Labs	98	102	+4.1%
Forfeiture Applications	1	0	-100%

Internal Affairs

The South Brunswick Police Department Internal Affairs Unit accepts, reviews, and responds to all complaints against police officers received from the public or from superior officers within the organization. Citizen complaints may be made in person, by telephone, fax, internet, or through the mail. These include anonymous complaints, complaints from third party witnesses, juveniles and complaints from parties not directly involved in the incident from which an allegation arises. All allegations are carried to their logical conclusion by experienced and trained investigators.

The investigative process assesses the propriety of all on or off duty conduct during the incident in which the alleged misconduct occurred. If during the course of an investigation there is an indication that misconduct occurred other than that alleged the investigator examines the additional potential misconduct to its logical conclusion.

Disciplinary Process

In any given year officers of the South Brunswick Police Department are involved in thousands of citizen contacts. Many are routine and many involve critical situations. The Internal Affairs Unit is tasked with handling complaints from the public regarding officer conduct, as well as rare allegations of criminal conduct by department members. During 2018, no criminal charges were filed against an officer of the agency.

Allegations and Outcomes

All complaints are categorized based on the alleged offense. Upon the completion of the investigation it is reviewed by the Chief of Police and is designated with one of the following dispositions:

1. Exonerated: The alleged incident did occur, but the actions of the officer were justified, legal and proper.
2. Sustained: The investigation disclosed sufficient evidence to prove the allegation, and the actions of the officer violated a provision of the agency's rules and regulations or procedures.
3. Not sustained: The investigation failed to disclose sufficient evidence to clearly prove or disprove the allegation.
4. Unfounded: The alleged incident did not occur.
5. Policy Failure: There is no law, policy or departmental order that addresses the allegation.



Penalties

The following penalties may be assessed against any member or employee of the South Brunswick Police Department as a result of disciplinary action:

- Oral Reprimand
- Written Reprimand
- Voluntary surrender of time off in lieu of other action
- Suspension
- Demotion
- Dismissal

Citizen Allegations

During 2018, 20 complaints were reported by citizens compared to 21 reported in 2017. The dispositions of the Citizen Complaints are as follows:

Disposition	2017	2018
Exonerated	12	17
Sustained	1	2
Not Sustained	4	1
Administratively Closed	2	0
Pending	2	0
Unfounded	0	0
Total	21	20

Internal Complaints

During 2018, the agency conducted 34 internal reviews compared to 22 in 2017. These internal complaints typically originate from a supervisor who detects a possible deficiency in an officer's performance or for a violation of policy.

Disposition	2017	2018
Exonerated	8	6
Sustained	12	23
Not Sustained	1	1
Administratively Closed	1	4
Pending	0	0
Unfounded	0	0
Total	22	34

Total Complaints for 2018

Of the 54 total investigations conducted by the Office of Professional Standards in 2018, the final dispositions were as follows:

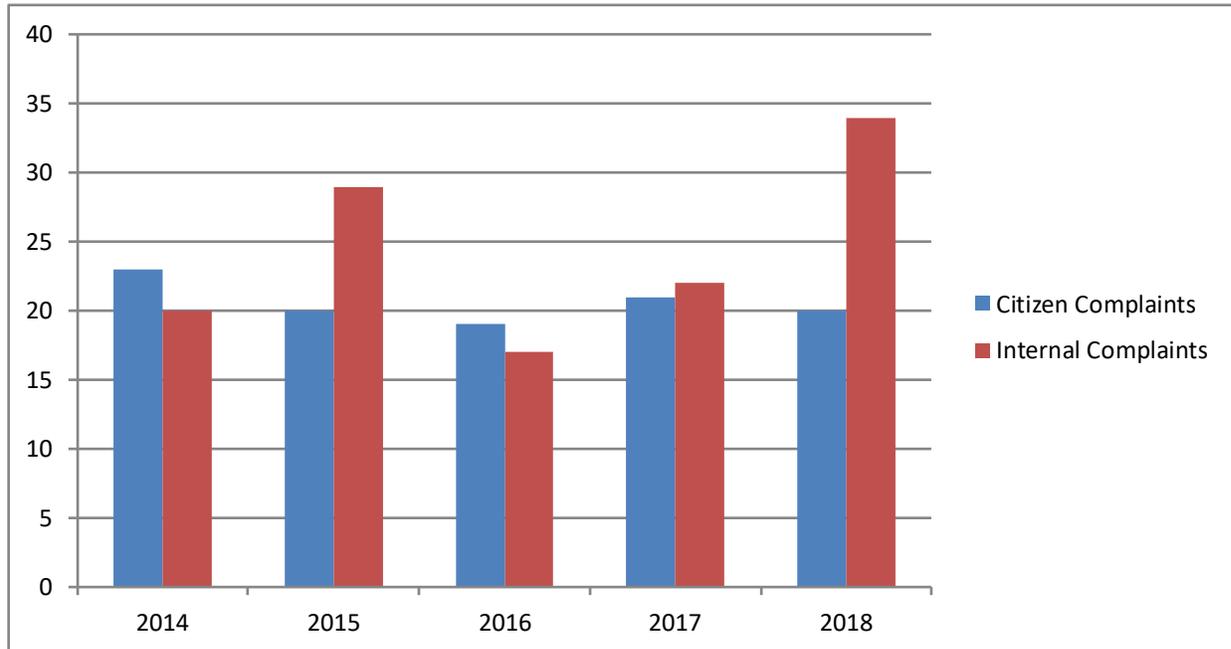
23 Exonerated



- 25 Sustained
- 2 Not Sustained
- 4 Administratively Closed
- 0 Pending
- 0 Unfounded

In 2018, there were no sustained allegations that resulted in a fine or suspension in excess of 9 days.

5 Year Comparison of Citizen and Internal Complaints



Use of Force Incidents

In 2018 of 81,899 calls handled by South Brunswick Police, 14 incidents had use of force. An administrative review was conducted of each use of force incident. All incidents were found to be in compliance with department rules and regulations. The majority use of force used by officers was a compliance hold and nearly half the incidents involved an emotionally disturbed person.

TRAFFIC DIVISION

Traffic Services Bureau

The Traffic Services Bureau conducts traffic enforcement and investigations of serious and fatal motor vehicle crashes. The Traffic Services Bureau also provides support to various public and private entities. The Bureau assists the Township Planning, Zoning and Code Enforcement Departments by conducting site plan reviews and site inspections. The Traffic Bureau provides feedback to the Township and to private contractors on engineering and construction projects. The Bureau also has a liaison assigned to the Traffic Advisory Committee, established by the Township Council.



The Traffic Services Bureau is highly responsive to the needs of individuals and groups within the community who express a concern about traffic safety. The Bureau welcomes and encourages township residents to bring forth information that will help us respond to their concerns with the appropriate measures.

The Traffic Services Bureau manages various grant supported programs including; the Drunk Driving Enforcement Fund, Drive Sober or Get Pulled Over, and the Seat Belt Safety Initiative.

The Bureau is responsible for maintenance and repair of all Alcotest instruments, radar apparatus, as well as the Lidar units (Laser speed measurement). The Traffic Services Bureau inspects and regulates towing, vehicle junk titles, and annual taxi inspections. The Traffic Services Bureau oversees the training and day to day coordination of school crossing guards.

The Bureau continues to maintain and train personnel on Electronic ticketing, Automated License Plate Reader programs and are certified in the use of Radar.

Traffic officers are trained in crash reconstruction and continue to provide education, engineering, and enforcement to the residents and other township departments and proactively continue to make South Brunswick Township a safe community.

Total Department Statistics

	<u>2017</u>	<u>2018</u>	<u>Change</u>	<u>Percentage Change</u>
Motor Vehicle Stops	17,480	15,493	-1,987	-11%
Summonses Issued	15,508	14,542	-966	-6%
Motor vehicle crashes	2,555	2,583	+28	+2%
Fatal crashes	2	2	0	N/A
Driving While Intoxicated	41	57	+16	+39%

Traffic Safety Bureau Statistics

	<u>2017</u>	<u>2018</u>	<u>Change</u>	<u>Percentage Change</u>
Motor Vehicle Stops	5,965	4,935	-1,030	-17%
Summonses Issued	4,385	3,915	-470	-10%
Motor vehicle crashes	536	442	-94	-17.5%
Fatal crashes	2	2	0	N/A
Driving While Intoxicated	1	4	+3	+300%
Site Inspections-Roadway	447	708	+261	+58%

Notable Cases

On April 24th a 27-year-old male was struck by two tractor trailers at approximately 4:45 a.m. while walking on Route 1 in the area of Henderson Road. The crash occurred as darkness prevailed and the pedestrian was wearing dark clothing. The investigation determined that the pedestrian was ultimately the at-fault party.



On April 30th a 60-year-old female was killed when her vehicle was struck by another from behind while stopped in traffic on Route 32 westbound at the Route 535 intersection. This crash involved 5 vehicles in total and caused the closure of the intersection for an extended period during the investigation and clean up. The investigation determined that the 41-year-old male driver was at fault. He was issued multiple motor vehicle summonses.

On August 31st at approximately 9:00p.m. a tractor trailer operated by a 27-year-old male struck a 44-year-old male walking in the parking lot of a Broadway Road business. The investigation revealed that the crash was caused by a combination of driver inattention and pedestrian actions. These actions caused the pedestrian to suffer serious internal injuries as he became pinned between the vehicles.

On September 13th at approximately 9:53 p.m. a vehicle traveling north on Route 130 in the area of Route 522 left the roadway and struck a utility pole, traffic signal standard and signal electrical box. The utility pole dropped all electrical service lines as well as telephone and cable across both north and southbound Route 130. The NJDOT assisted this agency with the prolonged highway closure and detours. Traffic Bureau personnel controlled traffic signals in key locations to ease congestion at critical choke points. Route 130 was fully reopened in both directions at 10:42 p.m. on September 14th.

Traffic Enforcement Campaigns/Grants

Each year the agency participates in a series of enforcement campaigns that are managed by the Traffic Services Bureau. The campaigns include:

- The Drunk Driving Enforcement Fund
- “Drive Sober or Get Pulled Over”
- “Click it or Ticket”
- “U-Text, U-Drive, U-Lose”
- “State Pedestrian Safety Enforcement Grant”
- Put the Brakes on Fatalities Day

The Traffic Services Bureau is aggressive in applying for grants to maximize efficiency. These include the Drunk Driving Enforcement Fund, the Safe Corridors Grant; Click it or Ticket, State Pedestrian Safety Enforcement Grant and the Drive Sober or Get Pulled Over grants.

Equipment

The Bureau made use of existing equipment such as the variable message board, radar display trailer, traffic laser, digital camera, and the Decatur radar speed counter. Five LTI Lasers were utilized for speed enforcement in 2017. Patrol Officers were trained in Laser speed enforcement and utilize both Radar and Lidar. The Bureau is also responsible for maintenance and training for Stalker Radar Units. The entire marked fleet is equipped with front and rear radar.

Events

The Bureau coordinated traffic control at a number of Township events including the July 6th fireworks, National Night Out/Community Unity Day, Ramadan, Tour De South Brunswick and the Holiday Tree Lighting.

In response to concerns raised by this Bureau regarding overweight trucks on Heathcote Road, as well as



intersection of Route 27 and Heathcote Road overall, the NJDOT approved plans for a new and improved traffic signal at the intersection of Route 27 and Heathcote Road. The NJDOT also installed new weight restricted turning regulations and signage to restrict overweight trucks from turning onto Heathcote Road. The improved signal installation is anticipated in 2019.

On April 11th and April 12th the Traffic Bureau coordinated the traffic control plans, as well as parking and the procession for the funeral of Mayor Chris Killmurray.

Educational Initiatives

In addition to enforcement, one of the proven methods for enhancing traffic safety is to educate the motoring public. The Traffic Bureau participates in several educational initiatives that include the following:

- Distracted Driving Education
- National Night Out/Community Unity Day
- Youth Academy
- National Teen Driver Safety Week
- Health Fair at South Brunswick High School
- The Driver's Education; Graduated Driver's License at South Brunswick High School.
- The Civilian Police Academy.

CLERICAL STAFF

The personnel assigned to the Clerical Bureau provide support to all the units, bureaus and divisions within the police department.

The positions within the Clerical Division are as follows:

- 1 Administrative Assistant in Administration
- 1 Accountant in Administration
- 1 Investigative Secretary in Investigations Squad A
- 1 Investigative Secretary in Investigations Squad B
- 1 Investigative Secretary in Support Services
- 1 Investigative Secretary/Alarms Coordinator in Traffic
- 1 Information Management Supervisor in Records
- 2 Data Entry Clerk II in Records
- 1 Records Clerk II in Records

The individual Bureaus and positions are described below:

The staff assigned to Police Administration is responsible for providing support to the Chief of Police, the Deputy Chief, the Administration Command Captain and the Operations Command Captain. The personnel, administrative and Internal Affairs files for the entire department are maintained by the Administrative support staff. The Accountant working in Administration is responsible for the department's payroll, Budget, overtime and Quasi duty billing. Additional duties include: filing, answering public phone requests, and staff support. The Administrative Assistant works directly for the Chief of Police and assists the other Administrative Command staff. She also supervises the Record's Bureau Supervisor and 8 Clerical personnel covering 4 bureaus. She is responsible to oversee their assignments, procedures, attendance, as well as performance and yearly evaluations. With the guidance of the Chief of Police and other Command personnel, the Administrative Assistant is to gather information on administrative and personnel type OPRA requests. She also oversees all the essential Administrative duties including Personnel, assisting with new hires, retirees, FMLA, Medical Files and Workers Compensation correspondence for



the department.

The Police Department Accountant plays a key role in our yearly budget process; tracking expenses and verifying spending with the Chief and Deputy Chief. This position is responsible to log the acquisition and spending of forfeiture funds and the grant awards. In addition, she prepares the department's payroll as well as bi-weekly pay from our outside quasi duty company. The Accountant calculates the accurate pay adjustments for our sworn personnel who are also deployed to the Military during the calendar year. This year, in addition to 5 new sworn hires, 3 new civilian personnel and 2 interns which required the calculation of pay, and the processing for the cost of equipment and training, there were 2 new contracts which required a change in salary for both FOP, AFCSME, SBSA and FMBA personnel.

The Investigations Division which is divided into Squad A and Squad B, handle all adult and juvenile criminal investigations. The secretaries assigned to this division perform administrative tasks for Captain, Lieutenant and the Sergeants assigned to each squad. They are responsible for assignments that were formerly performed by sworn personnel such as processing residents for gun permits and maintaining the Bureau's database program. The Squad A Secretary directs, accepts and processes each application for Firearms ID Cards and Permits. She collects the proper application, creates and tracks reference letters and manages the applications through the background phase to the issuance of the actual cards and permits. The background checks for Township personnel, rescue squads, volunteers, vendors and liquor license applicants are coordinated and maintained by the Squad A secretary. She is also responsible for downloading, copying and maintaining all taped statements involving victims, actors and witnesses. . This year, the Squad B secretary was assigned to assist the Investigations Lieutenant with the departments new Special Needs Registry. She accepts registrations, maintenance the files and attends awareness meetings throughout the township.

Squad B houses the juvenile records that need to be maintained in a confidential manner and separate from adult records. Therefore, the secretary in Squad B is a mini-Record's Bureau for juvenile offenders. The secretary in Squad B is responsible for processing all juvenile cases, filing juvenile complaints with the County, preparing cases for court, recording dispositions of cases and maintaining a records file on all juvenile offenders. She handles DCP&P background checks for the Division of Children and Families and files quarterly reports with the Middlesex County Prosecutors Office on all Station House Adjustments that are issued. Megan's Law registration and notification which was previously assigned to the Squad B secretary is now maintained by a sworn officer in that bureau, however, she is still responsible for the mailing and filing of the registration forms. The Squad B secretary also has the responsibility as the Community Policing Crime Prevention Aide. She is responsible for maintaining Community Policing projects which include the, Neighborhood Watch Program, National Night Out, Child ID Program, Police Youth Academy and the departments new Special Needs Registry. She accepts registrations, maintenance the files and attends awareness meetings throughout the township. The Crime Prevention Aide is also essential in the coordinating of our National ranking National Night Out Program.

The Traffic Services Bureau Investigative Secretary is responsible for maintaining Traffic Safety Programs, D.W.I. and Aggressive Driver's Prevention projects. She also processes all motor vehicle crash reports, closing them for distribution. She prepares all serious and fatal crash reports and taped statements for the County, which is also forwarded to the State. The secretary in this bureau is responsible for creating and preparing statistical reports for the weekly, monthly and annual reports. She is also responsible for uploading all Motor Vehicle Crash reports to the online service "LexisNexis". The site allows the public, insurance companies and attorneys to access and purchase crash reports on line. The Traffic Services Bureau Investigative Secretary is also the Alarms Coordinator and is responsible to register, code, track and issue summonses to residents and businesses with Burglar Alarm systems.



The Support Service Bureau consists of an Investigative Secretary who supports the Division Lieutenant, Sergeant and officers assigned to that Bureau. The secretary maintains the scheduling and tracking of all police personnel for both sworn and civilian. This division also maintains the department's training schedule and training records for all personnel. The Support Service secretary maintains the POSS schedule which includes entering all the compensatory time that is earned by department personnel as well as officer's court schedule and training. This position also now has the responsibility of processing Purchase Requisitions which was transferred from the Accountant to the Support Services secretary. In addition, in the Accountants absence, the Support Services secretary can process payroll and overtime as needed.

The Records Bureau is staffed with two Data Processing Clerk II's, and one Record Clerk II. All the work and daily activity in this bureau is overseen by the Information Management Supervisor. Together they manage the collection, distribution, maintenance and archiving of all adult reports and incident documentation. They are responsible for the preparation of Discovery packets for both County and Municipal Prosecutors. They categorize and secure for safe keeping the DVD's from the L3 Mobile Vision server which is a data base for MVR (Mobile Video Recordings). They are responsible to maintain, scan and upload the monthly Standard Solution Reports provided from the State Police's testing of the Department's 2 Alcotest machines. Selected police reports and arrests are scanned daily onto a digital image recorder in a TIF format. Records are regularly reviewed for retention and destruction, with requests made through the States Artimis system. All requests, made by the public, for copies of reports or documents associated with case files must be submitted through the Records Bureau. They handle requests by phone, fax, walk up window and email.

Since the steady changes of new laws implemented by OPRA, requests for large volumes of reports continue to grow. The Record's Bureau continues to respond to requests from agencies such as law firms, physical therapy groups, and insurance companies who send requests for hundreds of reports on a weekly basis. These requests come in by the way of fax, email or phone.

During the summer months and winter break, 2 college interns worked with the Clerical Staff throughout the department performing various small and large scale projects. They also assisted with serving the public, handing out police reports and answering questions.

The Clerical Staff continues to support the sworn personnel and remains dedicated to moving forward in service and performance. The statics for the Clerical staff is as follows.

2018 YEARLY CLERICAL BUREAU

	2017	2018	Change	Percentage
Operations Report	10822	11421	599	5.5%
Investigations Report	2076	2041	-35	-1.7%
Internet Reports	206	111	-95	-46.1%
Arrest Reports	763	584	-179	-23.5%

DISCOVERY

State Police Discovery	110	77	-33	-30.0%
DWI Discovery	40	54	14	35.0%
Municipal Discovery	500	446	-54	-10.8%
County Prosecutor Packets	151	153	2	1.3%



Miscellaneous

Background Checks	415	417	2	0.5%
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Burglar Alarms

False Burglar Alarms	3037	3178	141	4.6%
Summons Issued	193	111	-82	-42.5%
Fines Collected	\$17,641	\$11,274	-6367	-36.1%
New Registrations	529	495	-34	-6.4%

Finance Function

The Finance Function documents and tracks the expenditure of the agency budget.

Budget

The Police Department's budget is comprised of salaries and wages (S&W) and operating expenses (OE). The S&W budget includes police officers, dispatchers, and civilian employees. The OE budget is comprised of line items consisting of equipment, supplies, training, service contracts, and program expenses. The below chart is a comparison of the 2017 expenditures with the 2018 expenditures.

Activity	Year	Total Operating Budget (excluding grant funds)	Total Grant Funds
1. Total actual expenditures (current year)	2017	\$11,440,972.34	\$46,386.32
a. Salaries and wages		\$ 11,120,341.00	\$ 28,785.00
a) Police		\$ 9,672,089.00	\$ 28,785.00
b) Dispatch		\$ 945,003.00	\$ -
c) Crossing Guards		\$ 149,094.00	\$ -
d) Transportation		\$ 354,155.00	
e) OEM			
b. Operating Expenses		\$ 320,631.34	\$ 17,601.32
a) Police		\$ 300,411.30	\$ 17,601.32
b) Dispatch		\$ 14,658.70	\$ -
c) Crossing Guards		\$ 906.00	\$ -
d) Transportation		\$ 4,271.57	\$ -
e) OEM		\$ 383.77	
2. Total actual expenditures (current year)	2018	\$11,776,313.63	\$37,622.44
Salaries and wages		\$ 11,400,869.00	\$ 28,327.50
a) Police		\$ 9,925,108.00	\$ 28,327.50
b) Dispatch		\$ 955,291.00	
c) Crossing Guards		\$ 149,530.00	
d) Transportation		\$ 370,940.00	
e) OEM			
Operating Expenses		\$ 375,444.63	\$ 9,294.94
a) Police		\$ 351,014.11	\$ 9,294.94
b) Dispatch		\$ 14,835.72	
c) Crossing Guards		\$ 2,457.25	
d) Transportation		\$ 6,853.14	
e) OEM		\$ 284.41	



Overtime

Our Police overtime was \$217,592.85 in pay, compensation time was not calculated and this is an increase of \$29,079.23 compared to prior year.

Grants

The Department received additional funds from the following grants:

	2017	2018
NJDOT Highway Safe Corridor Grant		
NJ Body Armor Replacement Fund (BARF) Grant	\$ 6,927.61	\$ -
Federal BVP Grant	\$ 1,252.35	\$ 1,252.35
Click It or Ticket Seat Belt Enforcement Grant	\$ 5,500.00	\$ 4,125.00
Cops in Shop	\$ 2,400.00	\$ 3,960.00
Drive Sober or Get Pulled Over	\$ 8,425.00	\$ 5,087.50
Drunk Driving Enforcement Fund Grant	\$ 6,560.38	\$ 5,836.17
Distracting Driving	\$ 5,500.00	\$ 6,325.00
Safe Corridor	\$ 23,185.57	\$ 5,600.00
FEMA NJ DR 4264 (Disaster Recovery)	\$ -	\$ 48,272.99 *
Emergency Management Agency Assistance(EMMA)	\$ -	\$ 9,400.00 **
N.J. Transit Grant - Bus awarded under the Federal Transit Administration Section 5310 program. NJ TRANSIT	\$ 58,924.00	\$ 133,278.00 ***
Total	\$ 118,674.91	\$ 223,137.01

* Payment received for FY 2016 Snowstorm Jonas Expenses

** Payment Received for FY 2016 EMAA

*** Cost of Medium Duty Bus awarded under the Federal Transit Administration Section 5310

Forfeiture

Forfeiture monies are acquired through the seizure of property and assets used in the commission of a crime profit as a result from criminal activity. This money is then strictly allocated for law enforcement purposes and the State Forfeiture is carefully overseen by the Middlesex County Prosecutor. Accounting for the forfeiture funds for 2018 were as follows:

State		Federal	
January 1, 2018 balance	\$ 50,368.08	January 01, 2018 balance	\$ 3,805.18
Funds received in 2018	\$ 1,444.48	Funds received in 2018	\$ 55,010.41
Funds expended in 2018	\$ 4,333.36	Funds expended in 2018	\$ -
Interest received in 2018	\$ 242.45	Interest received in 2018	\$ 209.59
Ending Balance for 2018	\$ 47,721.65	Ending Balance for 2018	\$ 59,025.18

Quasi Duty

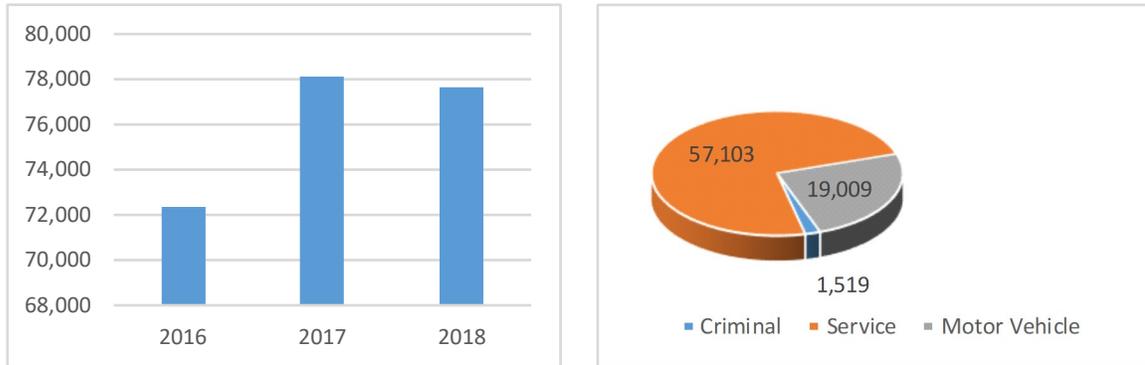
South Brunswick Police Officers worked a total of 10,679 hours of billable quasi duty hours and 421.25 hours of non-billable quasi duty in the year 2018. This is an increase of 1,299.25 hours of billable quasi duty and a increase of 52.75 hours non-billable quasi duty over 2017. The Township received approximately \$181,543.00 after officer payments from quasi work for calendar year 2018. Non-billable quasi duty (Shared Services) had a cost of \$ 33,700.00 in 2018, an increase of 8,190.00 over 2017.



OPERATIONS COMMAND

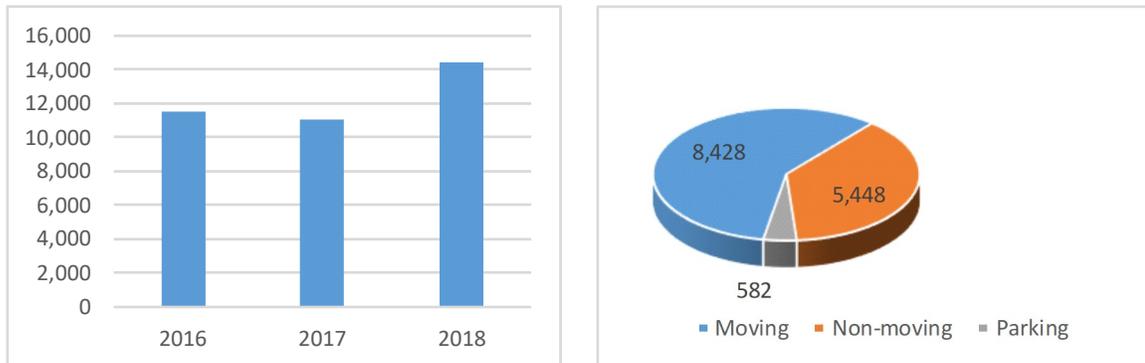
2018 Patrol Statistics

Calls For Service



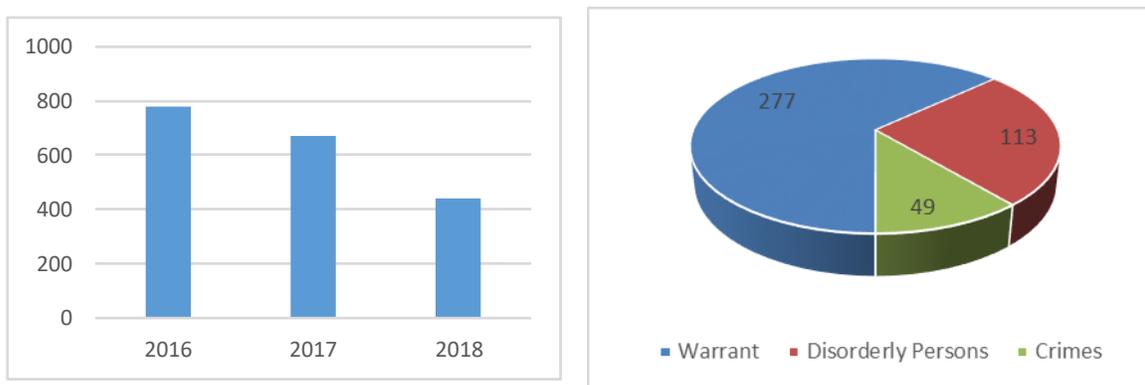
Patrol responded to 77,631 Calls for Service in 2018. Of the total Calls for Service, 57,103 (73.08%) were service calls, 19,009 (24.33%) were motor vehicle stops and crashes, and 1,519 (1.94%) related to criminal activity.

Motor Vehicle Summonses



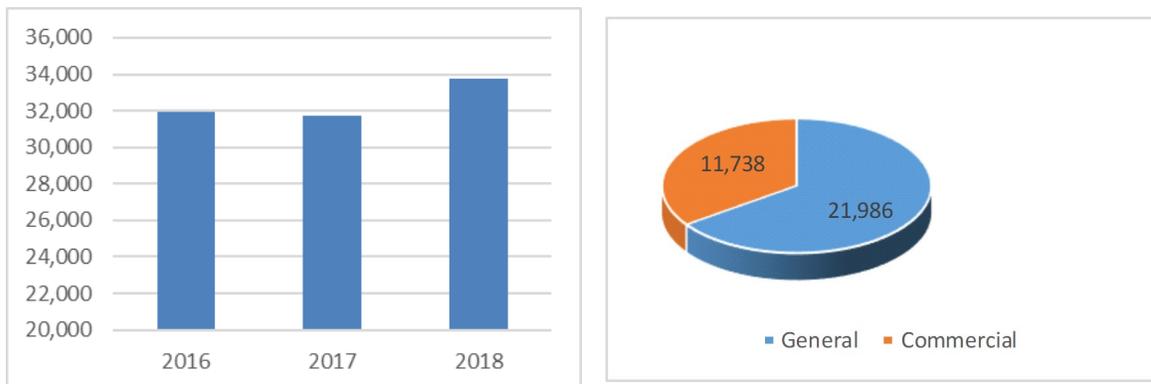
Patrol officers issued 14,458 motor vehicle summonses in 2018. 8,428 (58%) summonses were issued for moving violations, 5,448 (38%) for non-moving violations, and 582 (4%) for parking violations.

Arrests



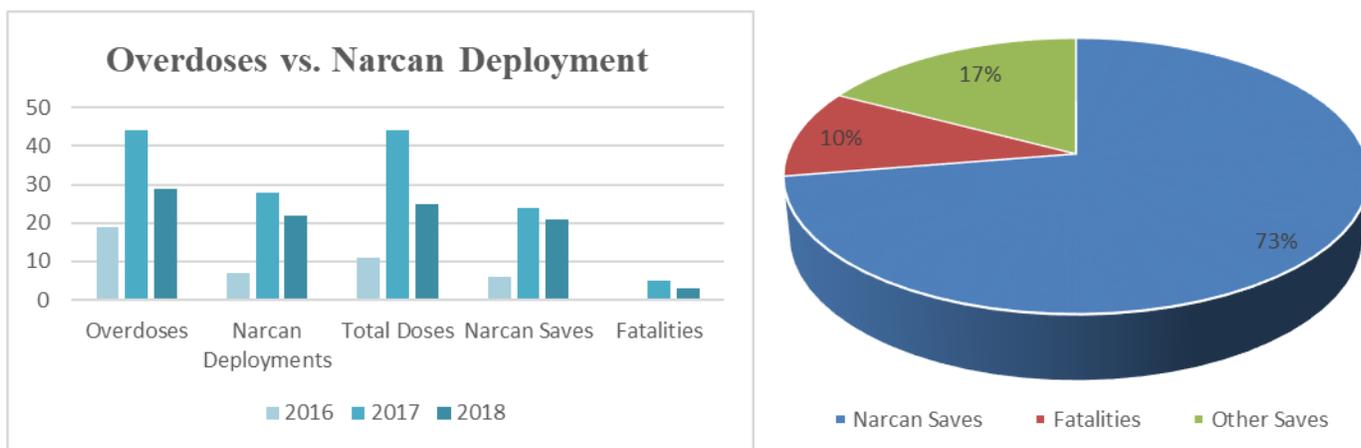
Patrol made 439 arrests in 2018. The arrests are categorized into three areas; warrants, disorderly persons offenses, and crimes. There were 47 (10.71%) arrests for crimes, 119 (27.11%) arrests for disorderly persons offenses, and 273 (62.19%) arrests on outstanding warrants. Patrol made 57 arrests for Driving Under the Influence, which is a 54% increase over 2017.

Directed Patrols



Directed Patrols are specific checks of a target area designed to prevent or deter crime. General DPs cover parks, schools, neighborhoods, churches, and residences. Commercial Directed Patrols covers businesses, buildings, stores, and construction sites. Patrol conducted 21,986 (65.19%) General and 11,738 (34.81%) Commercial Directed Patrols in 2018.

Patrol Narcan Deployment



Narcan was first used by Patrol in South Brunswick on October 19, 2014. From January 1, 2015 to December 31, 2018 Narcan has been deployed on 65 calls, 90 doses have been administered, and has been attributed to 57 lives saved. The 2018 statistics show that overdose victims were saved approximately 90% of the time, with Narcan attributed for 73% and other saves for 17%.

Noteworthy Calls

On January 3, officers took a report of a stolen generator from a construction site at Route 130/Broadway Road. This was the second generator stolen from that site.

On January 31, a burglary was report at a Monmouth Junction business. The owner reported that



unknown actors entered an open window, pried open a safe, and stole \$4000.00 and several sweatshirts.

On February 4, a 79-year old Kendall Park man was assaulted by his adult son. The victim went to Robert Wood Johnson University Hospital and the actor was arrested, charged with attempted murder, aggravated assault, unlawful possession of a weapon, possession of a weapon for unlawful purposes and terroristic threats, and then lodged at the Middlesex County Adult Correction Center.

On February 21, officers responded to a Monmouth Junction residence for a possible overdose. A 22-year-old female was found semi-conscious on the bathroom floor. Narcan was administered and the subject was transported to Princeton Medical Center for treatment. A bundle of heroin was located and collected for destruction.

On March 4, a motor vehicle stop led to the driver being found in possession of a loaded handgun. The actor was arrest, processed, and released on a summons.

On March 24, pursuant to a motor vehicle crash, officers arrested a 27-year-old female for DWI. The actor provided breath samples with a BAC of .20%, and was released as per John's Law.

On April 16, officers responded to an area hotel for a 65-year old male cutting himself with a razorblade. The subject complied with officer's commands and was voluntarily transported to Princeton Medical Center without incident.

On April 16, officers responded to the retention basin located on Debra Drive for a damaged Sentry Safe that was left at that location. The face of the safe had been cut open with some type of saw. The safe was empty except for a gold ring and a small thumb drive.

On May 15, officers responded to a Kendall Park residence for an unresponsive two-year old male. CPR was attempted with negative results. The Middlesex County Prosecutor's Office, the Medical Examiner, the Detective Bureau, and the Division of Child Protection & Permanency were notified and responded to the scene.

On May 21, during a business check at an area hotel, officers found a 28 year-old male to be in possession of a stolen motor vehicle and suspected cocaine. The actor was arrested, processed, and lodged at MCACC.

On June 14, officers responded to a Monmouth Junction residence for an occupied burglary. The victim observed an unknown male standing in her living room. The male immediately fled upon being observed. Entry and exit was made through a ground floor front window. Nothing appeared to have been removed from the residence.

On June 19, officers were involved in the pursuit of a stolen vehicle. The pursuit was terminated due to safety concerns. The 19-year-old male actor was apprehended after he crashed the vehicle in North Brunswick.



Between the dates of July 18 and July 24, several residents throughout the township reported their vehicles had been burglarized. Items taken ranged from loose change to thousands of dollars of camera equipment. Most of the vehicles were left unlocked and there was no forced entry.

On July 20, a 30-year old male reported his wife missing after she did not return home from work. With the help of Lawrence PD, she was located in good health.

On August 24, a motor vehicle crash at the intersection of Route 130 and Route 522 led to the arrest of the male driver for DWI, Possession of a Controlled Dangerous Substance, and an outstanding warrant. He was processed and released on a summons.

On August 27, a Monmouth Junction resident reported that two individuals attempted to make entry into his second floor residence through the sliding door. The two individuals then attempted to enter through the front door but were scared away by the resident knocking on the door from the inside. The scene was processed by an evidence technician.

On September 13, a motor vehicle crash occurred at Route 130 and Route 522 causing the intersection to be shut down. Investigation revealed that the driver suffered from a medical emergency causing his vehicle to impact a telephone pole and traffic signal. NJDOT and PSE&G were notified for traffic control and repairs.

On September 23, officers assisted the US Marshalls, New Jersey State Police and Mercer County Prosecutor's Office in serving an arrest warrant for Homicide on a 30-year old male staying in room 1921 at the Sonesta Suites. The actor was arrested without incident and transported to Mercer County.

On October 5, a male actor was arrested after he threatened and assaulted the female victim during a domestic dispute at a Monmouth Junction residence. He was charged and lodged at the county jail. A TRO was granted, including a warrant to search the actor's residence for weapons.

On October 8, a male was arrested for an outstanding NCIC warrant during the investigation of a domestic dispute at a Kingston residence. The actor became combative during the arrest and was charged with resisting arrest. He was transported to the county jail.

On November 2, a male actor was arrested during the investigation of a suspicious person report in the area of Crestview Drive. The actor was arrested and charged with attempted burglary and criminal mischief. The actor was lodged in the county jail.

On November 26, officers responded to an area hotel for an unresponsive male. Investigation revealed that a 23-year-old male went swimming in the hotel pool, lost consciousness and drowned. The investigation revealed nothing suspicious.

On December 4, a passing vehicle in the area of Fresh Ponds Road and Deans Rhode Hall Road struck a delivery truck driver. He suffered head trauma and lacerations. He was transported to RWJ Hospital for life threatening injuries.



On December 30, an officer attempted to stop a vehicle for a motor vehicle violation on Route 1. The vehicle fled the area at a high rate of speed. The suspect was later identified, and admitted to eluding the officer. Summonses were issued to the suspect.

In addition to their patrol responsibilities, officers in the Patrol Division perform various other ancillary duties in the department. They are as follows:

- | | |
|---------------------------------|---|
| 12 Field Training Officers | 5 Police Honor Guard members |
| 6 Evidence Technicians | 2 Department Firearms Instructors |
| 3 Bicycle Unit Officers | 1 Domestic Violence Liaison |
| 1 Bias Crimes Liaison Officer | 12 Alcotest Operators |
| 3 Certified CED/Taser operators | 2 Certified DREs (Drug Recognition Experts) |
| 1 Crime Scene/ID Liaison | |



UNIFORM CRIME REPORT STATISTICS

Offenses	2017	2018	Change	Percentage
Homicide	0	1	1	0.0%
Rape	8	5	-3	-37.5%
Robbery	9	7	-2	-22.2%
Aggravated Assault	8	11	3	37.5%
Simple Assault	208	172	-36	-17.3%
Burglary	103	46	-57	-55.3%
Theft	311	220	-91	-29.3%
Motor Vehicle Theft	23	12	-11	-47.8%
Arson	0	1	1	0.0%
Part I Total	671	475	-196	-29.2%
Part I Cleared	164	136	-28	-17.1%

UCR Arrests				
Adults	430	353	-77	-17.9%
Juveniles	74	48	-26	-35.1%
Total	504	401	-103	-20.4%
Station House Adjustments	4	14	10	250.0%

Arrest statistics provided to the State Police follow specific Federal guidelines. These arrests are only for those individuals arrested on crimes occurring in South Brunswick. They do not include Warrant Arrests for other jurisdiction. UCR statistics and arrest numbers are based on availability at the time this report was generated and may vary slightly



DEPARTMENT GOALS

2019 GOALS AND OBJECTIVES

GOAL #1: IMPROVE EFFECTIVENESS OF COMMERCIAL MOTOR VEHICLE ENFORCEMENT

Objectives:

1. Increase number of CMV stops
2. Participate in NJDOT commercial vehicle checkpoints
3. Work with mapping software companies to mitigate overweight use of roadways

GOAL#2: ENHANCE OUR ABILITY TO ADDRESS NARCOTICS ISSUES

Objectives:

1. Increase the number of confidential sources
2. Increased collaboration with other law enforcement agencies
3. Develop training and outreach for businesses about narcotics activity

GOAL #3: INCREASED DETECTION OF IMPAIRED DRIVING

Objectives

1. Increase training of officers on impaired driving both from alcohol and narcotics.
2. Develop additional drug recognition officers
3. Develop training for officers on search warrants for blood draws in coordination with the Middlesex County Prosecutors Office.
4. Conduct DWI checkpoints in conjunction with Middlesex County Prosecutors Office

GOAL #4: GOAL: EXPANSION OF COMMUNITY POLICING OUTREACH PROGRAMS

Objectives:

1. Develop and deliver Active Shooter Awareness and Preparation (ASAP) presentations to multiple segments of the population
2. Develop and deliver a continuing education training series for the Citizens' Police Academy alumni
3. Expand business outreach efforts through additional presentations, familiarization tours, and facility security assessments
4. Launch the CAPTURE Program to facilitate partnerships between police and residents possessing private video feed of public spaces
5. Provide additional opportunities for residents to interact positively with police officers in informal settings



CLOSING REMARKS



Our agency works in partnership with an engaged community to prevent, detect, and deter crime. I want to thank everyone in the community who supported our efforts to reduce crime and improve the quality of life in South Brunswick Township.

I would especially like to thank the Mayor, Town Council, Township Manager, Middlesex County Prosecutor Andrew Carey and his staff, Township Department Heads, School Officials, and the residents of South Brunswick Township. The partnerships we have built over the years have had a positive impact on our ability to provide quality services to all who reside and work in South Brunswick. I look forward to working closely with our political leaders, business leaders, community leaders, residents, and staff to meet all the challenges that 2019 will present.

The South Brunswick Police Department has some of the finest men and women in law enforcement, both sworn and civilian. I want to thank the men and women of the South Brunswick Police Department for their continued professionalism and hard work. This agency will continue to meet the needs of our community by delivering quality and professional police services.

Respectfully submitted,

A handwritten signature in cursive script that reads "Raymond J. Hayducka".

Raymond J. Hayducka
Chief of Police

